



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
SEPTEMBER TO NOVEMBER 2021**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to the Nunavummiut.

General Activities

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Transport Canada (Transport) for the sustainability of marine infrastructures in Nunavik 2020-2021 (Agreement);
- Makivik (Renewable Resources) concerning the community hunting and country food sharing 2021-2022 (Agreement);
- Ministère des Forêts de la Faune et des Parcs (Renewable Resources) for the management of the Sustainable Forest Development Program in the Kativik region 2021-2024 (Agreement);
- Welch Fund Administration Services Inc. (Administration Department) for financial contribution for Internet (Agreement).

Drafting of:

- 2 ordinances for the Council;
- 17 resolutions for the Council;
- 48 resolutions for the Executive Committee;
- 25 service contracts with various consultants and suppliers.

Review of 25 calls for tenders documents and analysis of 28 bids received for various services and goods.

Provision of legal advice and opinions to departments on various topics (access to information requests, zoning by-law and environmental law, confidentiality agreement, lease agreements, pending litigation files in court, intellectual property rights and the ownership of copyrighted material, etc.).

The Legal Department made presentations on municipal organization and labour laws, and on the legal responsibilities of the Municipal Fire Department during the Fire Chief Meeting that took place in Kuujjuaq (October 12).

Technical Assistance Program to Northern Villages (NVs)

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Municipal elections;
- Contracts and funding requests under various programs;
- Group insurance forms;
- Agreements between 3 NVs and the Ministry of Justice regarding the itinerant court.

On a daily basis, provide support to Mayors, Secretary-treasurers and Municipal Managers on a variety of legal matters involving:

- Municipal elections;
- Labor law (CNESST, Employment contract, preventive withdrawals, statutory holidays, disciplinary measures, dismissals).

The Legal Department updated and produced the Guide for the preparation of the 2021 municipal elections, which was sent to secretary-treasurers to help them organize the elections.

The Department updated and produced a 2021 edition of the Handbook for Elected Officials in Nunavik to be distributed during a training on the role and responsibilities of elected officials in 2021 and in 2022.

The Offence Management Bureau

There are currently municipal by-law enforcement officers in Kangiqsualujjuaq, Salluit, Kuujjuaq, and Puvirnituk (4/14). Their role is to enforce municipal by-laws and raise awareness on issues related to municipal regulations.

For the period of September to November, 50 new files were opened.

The Department produced promotional material to help NVs with the recruitment of by-law enforcement officers. The material will be distributed to NVs by the end of 2021 and early 2022.

Insurance

The Department processed 8 new claims by the KRG (4) and the NVs (4) and followed up with insurance companies. The Department settled 3 files worth \$ 2.6M.

The Legal Department coordinated the renewal of property and casualty insurance for the period 2021-2022.

Socio-Judicial Services

The Department met with the Victims Support Agents and the Community Reintegration Officers in Salluit (September 7-9), in Inukjuak and in Kuujjuaraapik (October 4-8) and in Kuujjuaq (October 18, 25). These are meetings to follow up on files, discuss challenges related to the position and provide clinical support and orientation.

The Department attended the virtual meeting of the Indigenous Socio-judicial Forum aimed at proposing solutions to adapt the administration of justice to the Indigenous and Inuit realities (September 22).

The Department participated in a meeting with CAVAC (Office for assistance to victims of crimes) to discuss the implementation of the Child-Witness program (October 26).

The Legal Department launched a database as an internal tool to retrieve data on socio-judicial services offered to the population in Nunavik (October 20).

Sapummijiit (Crime Victims Assistance Centre of Nunavik)

The 5 Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (6 court sessions on the Hudson Coast, and 5 court sessions on the Ungava Coast).

From September to November, the Victims Support Agents assisted 65 victims for their appearance in Court:

- Women – 97,8 %; men – 1.2 %; including minors: 1 %.
- Ungava Bay 42 %; Hudson Bay - 58 %.

Community Reintegration Officers

The 3 Community Reintegration Officers ensured the follow-up of 45 files and assisted their clients on a monthly basis.

The Community Reintegration Officers assisted offenders mainly for their appearance in court (6 court sessions on the Hudson Coast, and 5 court sessions on the Ungava Coast).

Department Staff

Mrs. Trina Qumaluk-Fournier (Puvirnituq) has been recruited to fill the position of Victims Support Agent, effective November 1, 2021.

Mrs. Laureen Audlarock (Kuujjuaraapik) and Mrs. Annie Saunders (Kuujjuaq) have been recruited to fill the position of Community Reintegration Officer, effective respectively on November 15, 2021 and November 1, 2021.

Mrs. Léane Adam has been recruited to fill the position of Assistant Director, effective on November 1, 2021.

The position of Legal Advisor is vacant since November 1, 2021. The recruitment process is ongoing.

LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

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