



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
NOVEMBER 2020 TO FEBRUARY 2021**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to the Nunavummiut.

General Activities

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Department of Fisheries and Oceans - Canada (Renewable Resources) in regards to aboriginal aquatic resource and oceans management 2020-2021 (Agreement);
- Gouvernement du Québec (Public Security) concerning the funding of certain infrastructures and equipment in relation to the fire safety cover plan (Agreement);
- Makivik (Renewable Resources) for sustainable development pilot project in Kangirsuk 2019-2020 (Agreement);
- Ministère du Travail, de l'Emploi et de la Solidarité Sociale (Sustainable Employment) concerning the Covid-19 funding for the Ivirtivik Center (Amendment to agreement);
- Ministère de l'Éducation (Sustainable Employment) for school perseverance - ESUMA 2020-2023 (Agreement);
- Ministère de l'Environnement et de la Lutte contre les changements climatiques (Renewable Resources) for residual materials management in Northern Québec (Agreement);
- Transports Canada (Transportation) for various leases and a supplemental agreement for the Kuujuaq airport operation and maintenance (2021).

Drafting of:

- 5 ordinances for the Council of September;
- 17 resolutions for the Council of September;
- 36 resolutions for the Executive Committee;
- 33 service contracts with various consultants and suppliers.

Review of 30 calls for tenders documents and analysis of 29 bids received for various services and goods.

Provided legal advice and opinions to departments on various topics (litigation files in construction, service contract and insurance, update files at Québec Enterprises Registry, lease agreement, defamation, access to information request, etc.).

Technical Assistance Program to Northern Villages

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Labor law (job postings, disciplinary measures, dismissal letters and related resolutions);
- Funding requests under various programs.

On a daily basis, provide support to Mayors, Secretary-treasurers and municipal Managers on a variety of legal matters involving:

- Labour law (CNESST, Working Conditions, HR Policies, Disciplinary Measures, Dismissals);
- Land use, zoning regulations and municipal taxes;
- Group insurance;
- Loan authorization requests.

The Department also visited the NVs of Akulivik (November 8), Kangiqsualujjuaq (November 9 and 10), Aupaluk (December 9 and 10) and Kuujjuaq (January 4, 13, 18) to support municipal management and address issues at the request of the NVs.

The Offence Management Bureau

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations. There are currently officers in Kangiqsualujjuaq, Kangiqsujuaq Kuujjuaq, and Puvirnituaq (4/14).

For the period of November to February, 355 files were processed and 65 files were sent to court to be processed.

The Legal Department facilitated a training for by-law enforcement officers on by-laws on the keeping of dogs that took place in Puvirnituaq on February 4.

Insurance

The Legal Department processed 11 new claims by the KRG (4) and the NVs (7) and followed up with insurance companies. The Department settled 1 file worth \$ 167,476.43.

Socio-Judicial Services

The coordinator met with the Victims Support Agents and the Community Reintegration Officers in Salluit (November 30 to December 11) and in Puvirnituaq (January 4 to 8). These are meetings to follow up on files, discuss challenges related to the position and provide clinical support and orientation.

On January 27, The Department submitted to the Ministry of Justice a report on socio-judicial services in Nunavik during COVID-19. The report presents the work of the Sapummijit agents and makes recommendations to address certain issues with socio-judicial services facing victims, witnesses of crimes as well as the Sapummijit agents, in the context of the pandemic.

Sapummijit (Crime Victims Assistance Centre of Nunavik)

The 7 Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (7 court sessions by visioconferencing on the Hudson Coast, and 4 court sessions by visioconferencing on the Ungava Coast and a trial Superior Court in Kuujuaq November 2 to December 4).

From November to January, the Victims Support Agents received 209 requests for assistance and information to victims and witnesses of crimes (87 on the Hudson Coast and 122 on the Ungava Coast) through the police referral program.

- Women – 79%; Men – 21%; including minors: 13%
- Ungava Bay – 42%; Hudson Bay – 58%

The Victims Support Agents assisted 110 victims for their appearance in Court:

- Women - 81 %; Men - 12 %; including minors: 7 %
- Ungava Bay – 37 %; Hudson Bay – 63 %

Community Reintegration Officers

The 4 Community Reintegration Officers ensured the follow-up of 112 files and met with their clients on a monthly basis.

The Community Reintegration Officers attended court sessions in different communities (7 court sessions by visioconferencing on the Hudson Coast, and 4 court sessions by visioconferencing on the Ungava Coast), and assisted their clients with their community works.

Training

The Department participated in the following online trainings:

- Post-Traumatic Stress Disorder : Recognizing, Understanding and Intervening (November 27 and December 3);
- Municipal electoral process Part 1 (November 18 and January 20);
- Search for quality in tenders documents (January 19);
- Recent case law in the field of public tenders (January 28).

Department Staff

Mrs. Annie Saunders has been recruited to fill the position of Community Reintegration Agent in Kuujuaq, effective November 2, 2020. Mrs. Alasie Saviadjuk is no longer working as Victims Support Agent since December 9, 2020. The recruitment process is ongoing.

COVID-19-related activities

- Attended conference calls with Mayors;
- Took part in meeting with the CAVAC Network to discuss the provision of services to victims and witnesses of crimes during COVID-19 (January 21);
- Participated in coordination meeting with the actors of the court - criminal and penal divisions - to plan videoconferencing hearings (court of Kuujjuaq, Puvirnitug, Kuujjuaraapik, Salluit and Inukjuak) (January 20).

**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

Director

Johanne Fortin, Kuujjuaq ifortin@krq.ca 819-964-2961 ext. 2384

Assistant Director

Quentin Leclercq, Kuujjuaq gleclercq@krq.ca 819-964-2961 ext. 2290

Administrative Technician

Lucie Ouimet, Kuujjuaq louimet@krq.ca 819-964-2961 ext. 2304

Legal Advisors

Geneviève C.-Arcand, Kuujjuaq gcarcand@krq.ca 819-964-2961 ext. 2357 (assistance to NVs)

Gerasimos Muzaula, Kuujjuaq gmuzaula@krq.ca 819-964-2961 ext. 2242

Léane Adam, Kuujjuaq ladam@krq.ca 819-964-2961 ext. 2301

Fax: 819-964-0063

Regional Financial and Administrative Advisors (assistance to NVs)

Susie Onningnak, Aupaluk sonningnak@krq.ca

Mary Berthe, Tasiujaq mBerthe@krq.ca 819-633-9924 ext.32

Coordinator Socio-Judicial Services

Francis Caron, Kuujjuaq fcaron@krq.ca 819-964-2961 ext. 2504

Community Reintegration Officers

Oqituk Cameron, Salluit, ocameron@krq.ca 819-255-8644

Monica Angiyou, Puvirnituk mangiyou@krq.ca 819-988-2236

Mary Tookalook, Kuujjuaraapik matookalook@krq.ca 819-929-1084

Annie Saunders, Kuujjuaq asaunders@krq.ca 819-964-2961 ext. 2251

Victims Support Agents (Sapummijit)

Sarah Ekomiak, Kuujjuaq sekomiak@krq.ca 819-964-2086

Lynn Lemire, Kuujjuaq llemire@krq.ca 819-964-2053

Taqa Veilleux, Kuujjuaq tveilleux@krq.ca 819 964-2053

Agnes Fleming, Kuujjuaraapik afleming@krq.ca 819-929-3742

Raingi Rynee Uqaituk, Puvirnituk ruqaituk@krq.ca 819-988-2867

Siasi P. Kumarluk, Inukjuak spkumarluk@krq.ca 819-254-8760 ext. 29

Vacant, Salluit