



**LEGAL, SOCIO-JUDICIAL and  
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT  
SEPTEMBER TO NOVEMBER 2022**

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The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the Northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

**General Activities**

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Ministre de l'Environnement et de la Lutte contre les changements climatiques (Renewable Resources) concerning the management of residual materials in Nunavik (Amendment 1);
- Environment and Climate Change Canada (Renewable Resources) regarding inventory and restoration of abandoned outfitting camps in the Caniapiscau River watershed (Amendment 1);
- Société de l'Assurance Automobile du Québec (Sustainable Employment) for examination regarding road safety (Agreement);
- Air Inuit Ltd (Administration) (Commercial lease);
- Parks Canada (Renewable Resources) (Commercial lease).

Drafting of :

- 2 ordinances for the Council;
- 13 resolutions for the Council;
- 28 resolutions for the Executive Committee;
- 27 service contracts with various consultants and suppliers.

Review of thirty-five (35) calls for tender documents and analysis of twenty-five (25) bids received for various services and goods.

Response to twelve (12) requests for access to documents pursuant to the *Act respecting Access to documents held by public bodies and the Protection of personal information* (CQLR, c. A-2.1).

Provision of legal advices and opinions to departments on various topics (M-30 process, lease, personal information sharing, contractual interpretation and remedies, trademarks, insurance, etc.). Further, the Department continued its involvement in various litigious files (EAUFON-1, Salluit Airport, Call for tenders KRG 20 (2507) regarding the repairs in the Qaggik Center, Ivujivik water pumping station), including coordination of external resources.

Participation in the following meeting with:

- Advisory Committee for the zoning by-law for the Kativik region (October 17).

### **Technical Assistance Program to Northern Villages (NVs)**

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Various resolutions for hiring, awarding of contracts, funding request, banking authorization, etc.;
- By-law concerning the keeping of dogs.

On a daily basis, provided support to Mayors, Secretary-Treasurers and Municipal Managers on a variety of legal matters involving:

- Role and responsibilities of councillors;
- Eligibility for municipal office;
- Labour law;
- Insurance group;
- Program/project management;
- Harassment and defamation;
- Municipal compensations;
- Municipal expenses.

The Department participated along with the KRG delegation in a meeting with the NV of Aupaluk to assist with municipal management (September 27).

The Department coordinated the organization of the Municipal Managers Association Meeting in Montreal and facilitated a presentation (November 1, 2 and 3). Fourteen (14) participants from eleven (11) communities attended the training.

### **The Offence Management Bureau**

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations. There are currently officers in Kangiqsujuaq, Kuujjuaq and Puvirnituaq (3/14).

For the period of September to November, sixteen (16) new files were opened.

## **Insurance**

Four (4) new claims by the NVs (4) were processed and followed up with insurance companies. The Department settled one (1) file worth \$ 1,332,000.

Coordination of the renewal of the property and casualty insurance for the period 2022-2023.

## **Socio-Judicial Services**

### **Sapummijiit (Crime Victims Assistance Centre of Nunavik)**

The seven (7) Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (10 court sessions, 5 sessions on the Hudson Coast, and 5 sessions on the Ungava Coast).

For the reporting period, the Victims Support Agents assisted eighty-five (85) victims for their appearance in Court:

- Women – 80 %; Men – 20%; minors 19 %
- Ungava Bay – 51 %; Hudson Bay – 49 %

### **Community Reintegration Officers**

The four (4) Community Reintegration Officers attended court sessions in different communities (10 court sessions, 5 sessions on the Hudson Coast, and 5 sessions on the Ungava Coast) and assisted their clients with their community works.

Between September and November, the Community Reintegration Officers ensured the follow-up of one hundred and twenty-four (124) files and met with their clients on a monthly basis.

- Ungava Bay – 35 %; Hudson Bay – 65 %

Participation in the following meetings with:

- Makivik Justice Committee Coordinator concerning collaboration between Justice Committees and Victims Support Agents (September 5);
- Advisory Committee with the Direction des services professionnels correctionnels in Nunavik (Correctional Professional Services) and Makivik to review the Community Reintegration Program (September 8);
- Organizations Aboriginal Collaborators to develop the IVAC program (compensation for victims of crimes) (September 28);
- Crime Victims Assistance Centres Network (CAVAC) to discuss orientations and programs for victims and witnesses of crimes (September 12, October 6, October 31);
- Working Group on justice in Nunavik to comment a report on the itinerant court in Nunavik (October 24);
- Nunavik Regional Board of Health and Social Services concerning a Rapid Intervention Cell program (October 25).

### **Makitautik Community Residential Centre (CRC)**

The Department coordinated a meeting with the representatives of Makitautik and Makivik on November 14, 2022 in order to discuss the way forward for the reopening of the centre.

### **Training**

The Legal Department coordinated and facilitated a 3-day training in Montreal with a focus on the work of Victims Support Agents and Community Reintegration Officers. Several partner organizations, including Université Laval, Ministry of Public Security and Makivik, took part in the training. Further, the training provided for clinical support to Victims Support Agents and Community Reintegration Officers (November 8-10).

The two (2) Regional Financial and Administrative Advisors attended a training on municipal finance and administration facilitated by RCGT in Montreal (November 21 to 25).

### **Department Staff**

Ms. Ida Nayoumealuk has been recruited as Coordinator Socio-Judicial Services – Trainee as of November 21, 2022. Two (2) legal advisor positions are still vacant and postings remain open in hopes of filling these positions as quickly as possible. The recruitment process is on-going to fill two (2) positions of Victims Support Agent and to replace temporarily the position of Administrative Technician - Legal.

## LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

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#### (Sapummijit)

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