



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
JUNE TO SEPTEMBER 2022**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the Northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

General Activities

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Innovation, Science and Economic Development Canada (Administration) concerning Connect to Innovate Program (Amendments 7 and 8);
- Ministère du Travail, de l'Emploi et de la Solidarité sociale (Sustainable Employment) for the hiring of two (2) Inuit employment counselors (Agreement);
- Ministère de l'Éducation (Recreation) concerning physical activities and outdoor initiatives (Agreement);
- Ministère des Affaires autochtones (Regional and Local Development and Municipal Public Works) for the Indigenous Initiatives Fund IV (Agreement);
- Ville de Saint-Eustache (Public Security) for an emergency call centre (2 Agreements);
- Régie Intermunicipale de police Thérèse-de-Blainville (Public Security) concerning a second agreement (Agreement);
- Ministère de l'Environnement et de la Lutte contre les Changements climatiques concerning a non-disclosure agreement (Renewable Resources) for sharing of data from meteorologists stations (Agreement);
- Ministère de l'Environnement et de la Lutte contre les changements climatiques (Renewable Resources) in regards to the weather station data management and publication (Agreement);
- Government of Canada (Civil Security) concerning the Search and Rescue New Initiatives Fund (Agreement).

Drafting of:

- 16 resolutions, 1 ordinance and 1 by-law for the Council;
- 49 resolutions for the Executive Committee;
- 31 service contracts with various consultants and suppliers;
- 7 correspondences with the Ministère de Affaires municipales et de l'Habitation for various requests pertaining to agreements and service contracts.

Review of 60 calls for tender documents and analysis of 80 bids received for various services and goods.

Response to 8 requests for access to documents pursuant to the *Act respecting Access to documents held by public bodies and the Protection of personal information* (CQLR, c. A-2.1).

Provision of legal advices and opinions to departments on various topics (call for tenders rules and procedures, contractual obligations, preparation of calls for interest, awarding of contracts for the acquisition of digital products, responsibilities and powers of intervention under the Educational Child Care Act, analyzing possible ways to award task order contracts with a list of suppliers, insurance coverage, storage lease, etc.). Further, the Department continued its involvement in various litigious files (EAUFON-1, Salluit Airport, Inukjuak Airport Terminal, Ivujivik water pumping stations), including coordination of external resources.

Participation in the following meetings with:

- Advisory Committee for the zoning by-law for the Kativik region (June 15);
- Representatives of the ministère de la Sécurité publique, Makitautik and Makivik concerning the operations of the Makitautik Centre (June 16);
- Justice Quebec Pro Bono while they were in transit to go to Kangiqsualujjuaq to provide a free legal clinic (July 11);
- Judges Bédard and Chabot, representatives of Makivik, and of the Nunavik Regional Board of Health and Social Services to discuss the itinerant court and how can issues related to its activities be addressed in order to improve access to justice in Nunavik (August 24).

Technical Assistance Program to Northern Villages (NVs)

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Various resolutions for hiring, appointment of representative, awarding of contracts, request for funding, etc.
- Drafting of a by-law concerning the control of alcohol;
- Drafting of leases.

On a daily basis, provided support to Mayors, Secretary-Treasurers and Municipal Managers on a variety of legal matters involving:

- Bingo;
- Replacement of councilor after resignation;
- Elections;
- Labor relations;
- Municipal responsibilities of a NV (delivery of services, public security);
- Municipal transition allowance;
- SAAQ Registration;
- Occupational health and safety;
- Usage of breathalyzer tools in shared vehicles;
- Work performed by minors;
- Disposal of municipal assets.

The Department visited the NV of Aupaluk (July 27) to support municipal management and assist with municipal elections.

The Offence Management Bureau

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations. There are currently officers in Kangiqsujaq, Kuujuaq and Puvirnituaq (3/14).

The Department revisited a poster promoting the role of municipal by-law enforcement officers. The poster will be distributed to NVs in the fall.

For the period of June to August, 228 new files were opened and 154 files have been processed.

Insurance

Thirteen (13) new claims by the KRG (4), the NVs (7) and the childcare centers (2) were processed and followed up with insurance companies. The Department settled 3 files worth \$ 332,585.56.

Coordination of the renewal of insurance cargo for the period 2022-2023 and assistance with the preparation of two separate calls for tenders for the renewal of the insurance group and for the property and casualty insurance.

Socio-Judicial Services

Sapummijit (Crime Victims Assistance Centre of Nunavik)

The seven (7) Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (24 court sessions, 14 sessions on the Hudson Coast, and 10 sessions on the Ungava Coast).

For the reporting period, the Victims Support Agents assisted 198 victims for their appearance in Court:

- Women – 82 %; Men – 18%; minors 21 %
- Ungava Bay – 38 %; Hudson Bay – 62 %

Presentation on the Sapummijit services during a meeting of the Regional Steering Committee on Violence and Sexual Abuse (June 9).

Community Reintegration Officers

The four (4) Community Reintegration Officers attended court sessions in different communities (24 court sessions, 14 sessions on the Hudson Coast, and 10 sessions on the Ungava Coast) and assisted their clients with their community works.

Between May and August, the Community Reintegration Officers ensured the follow-up of 144 files and met with their clients on a monthly basis.

- Ungava Bay – 37 %; Hudson Bay – 63 %

Participation in the following meetings with:

- Indigenous Socio-Judicial Forum to discuss justice issues facing Aboriginal people and identify possible solutions (June 17);
- Ministère de la Justice (July 14) and Crown Prosecutor Office (July 21) to update them on our socio-judicial activities.

Department Staff

As of January 2022, two (2) legal advisor positions are vacant and postings remain open in hopes of filling these positions as quickly as possible. Further, Mr. Gerasimos Muzaula, Legal Advisor, has been on parental leave since last June and is expected to return to work January, 2023. The recruitment process is on-going to fill the positions of Victims Support Agent and of Coordinator Socio-Judicial Services, the latter being temporarily occupied by Ms. Lucie Ouimet, effective July 11, 2022. Ms. Jovel Darling has been recruited to fill the new position of Paralegal effective August 15, 2022 in order to better respond to the increasing demands made on the legal department.

LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

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