



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
SEPTEMBER TO NOVEMBER 2023**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

General Activities

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Amendment no. 2 with the First Nations of Québec and Labrador Health and Social Services Commission concerning financial contribution for sport participation (Recreation);
- Agreement with Employment and Social Development Canada for childcare infrastructures program 2022-2029 (Sustainable Employment);
- Agreement with Ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs for Phase 3 of the Mid-Canada Clean-up Project (Renewable Resources);
- Agreements with Canadian Royalties Inc. and with Glencore Corporation concerning the fibre-optic connectivity to mining sites (Administration);
- Agreement with Gouvernement du Québec concerning the Indigenous Initiatives Fund IV in Nunavik (Director General's Office);
- Lease agreement with Tool Group for the storage of archives (Administration);
- Lease agreement with Air Inuit for storage of drums (Transportation).

Drafting of:

- 1 ordinance for the Council;
- 11 resolutions for the Council;
- 42 resolutions for the Executive Committee;
- 47 service contracts with various consultants and suppliers.

Drafting and/or review of forty-one (41) calls for tenders documents and analysis of fifty-four (54) bids for various services and goods such as the purchase of equipment, charter services, environmental studies, the upgrade of water infrastructure, etc.

Provided legal advice and opinions to departments on various topics, comprising six (6) access to information requests, protection of personal data, labour law, exceptions to the procurement process, transactions and releases, etc.

The Legal Department assisted the Nunavik Police Service within the framework of an O'Connor-type disclosure motion during a Court session (September 13).

The Department continued its involvement in various litigious files, including coordination of external resources.

Technical Assistance Program to Northern Villages

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Lease agreement;
- By-law on the keeping of dogs;
- Public notices for elections;
- Resolutions for appointments;
- By-law on remuneration;
- Work contract;
- Contracts for emergency repairs work;
- Transfer of assets agreement.

On a daily basis, provide support to Mayors, Secretary-Treasurers and Municipal Managers on a variety of legal matters involving:

- Liability during sporting events;
- Electoral procedures;
- Labour law (termination of employment, work-related injury, working conditions);
- Insurance coverage;
- Procurement rules for the purchase of various goods;
- Municipal elections and eligibility to a municipal office;
- Scope of municipal jurisdiction;
- Development permits.

The Department assisted the Northern Villages of Quaqtq and Puvirnituk with the replacement of elected officials.

The Legal Department, along with the Municipal Public Works Department, participated in a virtual meeting with the ministère des Affaires municipales et de l'Habitation concerning the ongoing internal review of the Kativik Act (September 15).

The Department provided support to the Association of the Secretary-Treasurers of Nunavik with the organization of their bi-annual meeting in Kuujuaq, during which it facilitated three (3) presentations on legal topics, namely introduction to government group buying programs process, legislation pertaining to access to documents held by public bodies and the protection of personal information, and the review of the Kativik Act (September 25-29).

The Department visited the Northern Village of Puvirnituk to provide training to a municipal employee (October 16 to 20).

The Offence Management Bureau

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations.

There are currently by-law enforcement officers in Umiujaq, Kangiqsualujjuaq, Kuujjuaq, and Puvirnituq (4/14).

For the period of September to November, one hundred eighty-seven (187) files were opened.

Insurance

The Legal Department processed three (3) new claims by the KRG, two (2) claims by the NVs and followed up with insurance companies. The Department settled one (1) file worth \$538,000.

The Legal Department coordinated the renewal of the property and casualty insurance 2023-2024 for the KRG, the NVs and the Childcare Centers.

Socio-Judicial Services

The Department participated in the following meetings with:

- Working Group on Prevention of Criminality in Aboriginal Communities with the ministère de la Sécurité publique on crime prevention strategies (September 13);
- Ministère de la Justice - Direction régionale des services de justice du Nord-du-Québec concerning lodging issues during the court weeks in Nunavik (September 19);
- North of Quebec's Chief Prosecutor of the Directeur des poursuites criminelles et pénales (DPCP) for a working session (October 3);
- Saimatsianiq Research Team concerning an upcoming presentation on the research on justice in Nunavik, which was conducted by Université Laval (October 24);
- Makivik concerning the KRG's needs in terms of Justice in Nunavik (October 25).

Sapummijit (Crime Victims Assistance Centre of Nunavik)

The five (5) Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (six (6) court sessions on the Hudson Coast and four (4) court sessions on the Ungava Coast).

From September to November, the Victims Support Agents assisted fifty-three (53) victims for their appearance in Court:

- Women - 90 %; Men - 10 %

Community Reintegration Officers

The two (2) Community Reintegration Officers attended court sessions in different communities six (6) court sessions on the Hudson Coast and four (4) court sessions on the Ungava Coast and assisted their clients with their community works.

During the reporting period, the Community Reintegration Officers ensured the follow-up of forty-two (42) files and met with their clients on a monthly basis:

- Ungava Bay 36 %; Hudson Bay 64 %

The Legal Department coordinated a 3-day training in Montreal on community reintegration in Nunavik as well as cultural safety for the ministère de la Sécurité publique (MSP), which was attended by the Community Reintegration Officers and nine (9) Probation Officers from the MSP (October 31, November 1-2)).

Training

The Legal Department participated in the following trainings:

- 19th edition of the Annual Seminar of the Corporation of Certified Municipal Officers of Québec (September 14-15);
- Access to documents held by public bodies and the protection of personal information (November 1-2).

Department Staff

The recruitment process is on going to fill one (1) position of Legal Advisor Municipal (vacant since January 2022) as well as two (2) positions of Victims Support Agents, two (2) positions of Community Reintegration Officer and one (1) position of Administrative Technician – Legal (vacant since July 2022).

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