



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
JUNE 2023 TO SEPTEMBER 2023**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

General Activities

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Glencore Canada Corporation (Administration) concerning the construction of a fibre-optic network between the western shore of Deception Bay and the western shore of Wakeham Bay (Agreement);
- Société du Plan Nord (Administration) for Tamaani Phase 6 (Agreement);
- Ministère de la Justice (Legal) concerning the operations of the Crime Victims Assistance Centre in Nunavik (Sapummijit) (Agreement);
- Ville de Saint-Eustache (Nunavik Police Service) for the sharing of resources and knowledge in system programming (Agreement);
- Environment and Climate Change Canada (ECCC) (Renewable Resources) for funding for the inventory and restauration of abandoned outfitting camps in the Caniapiscau Watershed Region of Nunavik (Amendment);
- Post-Script Jeunesse (Sustainable Employment) concerning a confidentiality and exchange information (Agreement);
- ECCC (Renewable Resources) concerning protected areas in Nunavik (Amendment);
- Makigiarutiit Fund Funding and Investment Policy (Regional and Local Development);
- Notice to the Access to the Information Board.

Drafting of:

- 2 ordinances for the Council;
- 17 resolutions for the Council;
- 38 resolutions for the Executive Committee;
- 31 service contracts with various consultants and suppliers.

Drafting and/or review of fifty-seven (57) calls for tenders documents and analysis of fifty-two (52) bids for various services and goods such as the renovation of immovable property, the purchase of vehicles for NVs, the renewal of the KRG's cargo insurance, the purchase of software to

improve the operations of the KRG's infrastructure, the construction of new shelters in Nunavik Parks, the provisioning of maintenance services, the resupply of equipment necessary for the continued operations of several departments, etc.

Provided legal advice and opinions to departments on various topics: six (6) access to information requests, business registration, copyrights, land use planning, sole source contracting, sale of assets, insurance, etc.

The Legal Department participated in an information session with a potential supplier following the conclusion of an unsuccessful tendering process. Further, the Department facilitated a presentation on the legal aspects of tutorship and assistance measure to the joint meeting of the Nunavik Elders Committee and the NVs' Local Coordinators. Lastly, the Department continued its involvement in various litigious files, including coordination of external resources.

The Department participated in a mediation session with the Access to Information Board regarding a request for access to information (June 15).

Technical Assistance Program to Northern Villages

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Public notices for elections;
- Transaction and release;
- Rental forms;
- Disciplinary letters.

On a daily basis, provide support to Mayors, Secretary-Treasurers and Municipal Managers on a variety of legal matters involving:

- Labour law (termination of employment, disciplinary action, work-related injury, working conditions);
- Insurance coverage;
- Procurement rules for the purchase of various goods;
- Role and responsibilities of elected officials;
- Municipal elections and eligibility to a municipal office;
- Scope of municipal jurisdiction;
- Development permits.

The Department visited the Northern Village of Akulivik to provide training to the elected officials (July 10 to 12). The Department also met with the municipal council and employees of the Northern Village of Aupaluk (July 6). Further, the Legal Department met with the council of the Northern Village of Kuujjuaq (August 24).

The Department assisted the Northern Villages of Aupaluk, Quaqtak, Inukjuak, Puvirnituk and Umiujaq with the replacement of elected officials.

The Offence Management Bureau

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations. The Legal Department facilitated a one-day training with the by-law officers of Umiujaq and Kangiqsualujjuaq (August 30).

There are currently by-law enforcement officers in Umiujaq, Kangiqsualujjuaq, Kuujjuaq, and Puvirnituq (4/14).

For the period of June to August, one hundred twenty (120) files were opened.

Insurance

The Legal Department processed eight (8) new claims by the NVs and followed up with insurance companies. The Department settled four (4) files worth \$41,600.

The Legal Department coordinated the renewal of the cargo insurance 2023-2024 (maritime and air).

Socio-Judicial Services

The Department participated in the following meetings with:

- Crime Victims Assistance Centres (CAVAC) Network for the annual general meeting in Quebec City (May 9, 10 and 11);
- Indigenous Socio-Judicial Forum (July 9);
- Ministry of Public Security to organize a training for Community Reintegration Officers (July 11, 12 and 13);
- Ministry of Justice, Makivvik and Judge Coordinator concerning the court calendar and accessibility to accommodations (July 28);
- CAVAC Network concerning an upcoming training on trauma response (August 10).

Sapummijit (Crime Victims Assistance Centre of Nunavik)

The five (5) Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (ten (10) court sessions on the Hudson Coast and seven (7) court sessions on the Ungava Coast).

Community Reintegration Officers

The three (3) Community Reintegration Officers attended court sessions in different communities ten (10) court sessions on the Hudson Coast and seven (7) court sessions on the Ungava Coast and assisted their clients with their community works.

Training

The Legal Department coordinated a 3-day training in Quebec City with a focus on the work of Victims Support Agents and Community Reintegration Officers (May 16, 17, 18). Several partner organizations, including Université Laval, Ministry of Public Security, Makivvik and CAVAC took part in the training.

Department Staff

Ms. Suzy Kauki has been recruited as Coordinator Socio-Judicial Services as of July 10, 2023, and Ms. Ariane G. Larochelle has been recruited as Legal Advisor as of August 10, 2023.

The recruitment process is on going to fill one (1) position of Legal Advisor Municipal (vacant since January 2022) as well as two (2) positions of Victims Support Agents, one (1) position of Community Reintegration Officer and one (1) position of Administrative Technician – Legal.

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