



LEGAL, SOCIO-JUDICIAL and MUNICIPAL MANAGEMENT Department

ACTIVITY REPORT SEPTEMBER TO NOVEMBER 2024

The Legal, Socio-Judicial and Municipal Management Department delivers technical assistance to the Northern Villages on legal and municipal affairs. It also provides legal advice and support to KRG departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the department coordinates the provision of services to Nunavimmiut involving the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program, and the Offence Management Bureau.

General Activities

The department collaborates with other KRG departments and the Director General's Office in drafting and reviewing various documents (see examples in Appendix A).

In this reporting period, the department drafted:

- 1 ordinance for the Council
- 16 resolutions for the Council
- 25 resolutions for the Executive Committee
- 41 contracts with consultants and suppliers for services ranging from communication services, architectural services regarding renovation and projects, kayak training for KRG Parks employees, surveying services, support of payroll operations, and video interviews for the 20th anniversary of Nunavik Parks

We also drafted and reviewed 32 call-for-tender documents, and analyzed 51 bids for various services and goods, such as the construction of environmental infrastructure, the hiring of consultants, and the transportation and disposal of residual materials.

The Legal Department provided legal advice and opinions to departments on various topics, including ownership of marine infrastructure, public contract methodology, and an update of the Kativik Regional Development Council file in the Québec Enterprise Register. In addition, the department processed six Access to Information requests.

The department participated in a virtual meeting with Makitautik Board of Directors, Makivvik and the Ministry of Public Security for the reopening of the Makitautik Centre.

The department coordinated virtual meetings with the Elected Official Review Group and the Procurement Review Group to review the Kativik Act and propose amendments.

Technical Assistance to Northern Villages

The department drafted several new resolutions, by-laws, service contracts, agreements, and other documentation on municipal matters for the NV including:

- Questionnaire (renewal of property and casualty insurance 2024-2025)
- Lease agreement
- Deed of sale (transfer of buildings to Northern Villages)
- Supply agreement for granular material
- Request for loan from the MAMH

On a daily basis, the department provided support to Mayors, Secretary-Treasurers and Municipal Managers on legal matters including:

- Electoral process
- Renewal of property and casualty insurance 2024-2025
- Procurement of goods
- Protection of personal data
- Issuance of development permits
- Group insurance benefits for employees
- Awarding of contracts
- Rental of equipment

The department visited Puvirnituk and Umiujaq to meet with municipal employees and provide financial and administrative support.

Insurance

The Legal Department processed two new claims by the KRG and followed up with insurance companies.

The department coordinated the renewal of property and casualty insurance for 2024-2025.

Socio-Judicial Services

The Legal Department participated in virtual meetings with the following partners:

- CAVAC Network to explore implementation of Child Witness Program in Nunavik
- Nunavik Regional Board of Health and Social Services, preparing for launch of the Rapid Intervention Cell in Kuujuaq. This initiative involves multiple stakeholders and aims to prevent and reduce the number of femicides in Nunavik.
- Working Group on Community Justice and PMRA (Indigenous Socio-Judicial Forum – Ministry of Justice), to strengthen and support the justice committee network
- Working Group on Adapted Justice to improve victims support in indigenous communities
- Commission Québécoise des Libérations Conditionnelles, to relaunch PRIDO in Nunavik, a program that informs victims about the release of their offender

- Direction de l'aide aux personnes victimes d'infractions criminelles, to implement the INFO-VAC program in Nunavik
- CAVAC Network to discuss participation in the Structure Réseau
- Ministry of Public Security and the Justice Committee, to establish an assessment service for individuals accused of domestic violence at bail hearings
- Steering Committee on Gender-Based Violence (Nunavik Regional Board of Health and Social Services), to foster collaboration and break down intervention and communication silos to end gender-based violence in Nunavik
- Office of the Federal Ombudsperson for Victims of Crime, to provide input on enhancing support and advocacy for survivors of sexual violence, ensuring their rights and fair treatment
- CAVAC Network for bi-annual meeting

The Interim Coordinator for socio-judicial services visited Kuujjuaraapik and Puvirnitug to oversee the work of the socio-judicial services team.

Sapummijit (Crime Victims Assistance Centre of Nunavik)

Victims Support Agents accompanied victims of crime during itinerant court weeks. During the reporting period, Victims Support Agents were present for seven court weeks on the Hudson Coast, and five court weeks on the Ungava Coast.

Additionally, Victims Support Agents provided technical assistance to more than 11 victims referred by the Nunavik Police Service. In total, there were over 38 interventions with victims (37 women and one man) during the reporting period:

Women 97 %; Men 3 %

Community Reintegration Officers

Community Reintegration Officers attended seven court weeks on the Hudson Coast and five court weeks on the Ungava Coast, and assisted their clients with community works. During the reporting period, Community Reintegration Officers made more than 25 interventions and met with their clients monthly.

APPENDIX A

Legal reviews of documents

- Agreements with Northern Villages on the Inuit, Hunting, Fishing and Trapping Support Program for 2025 (RRELP)
- Agreement with Rogers Communication Canada Inc. for the use of radio spectrum in the Northern Villages of Nunavik (Administration)
- Agreement with Ministère des Ressources naturelles et de la Faune on the Sustainable Forest Development Program (RRELP)
- License contract regarding artistic work (RRELP)
- Consent and release form for video and interview participation (Renewable Resources)
- Contract management ordinance (Administration)

APPENDIX B – Staffing Report

Staffing

In October, the department hired Ariane G. Larochelle as Municipal Legal Advisor, and Ina Saunders as Community Reintegration Officer. To date, three positions within the department remain vacant: two Legal Advisor positions, and Regional Financial and Administrative Advisor.

Training

Training of departmental employees undertaken during the reporting period includes:

- Workshops on municipal management, recent case law in municipal law, tendering process, and municipal liability
- Capacity-building sessions aimed at improving practices (database, trauma situations, various forms related to the work)
- Municipal finance (accounting, financial statements, balance sheet, Sage Software)

Staff listing and contact information (see *next page*)

EMPLOYEES OF THE LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

<u>Director</u> Johanne Fortin, Kuujjuaq	jfortin@krg.ca	T 819-964-2961 ext. 2384	F 819-964-0063
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<u>Victims Support Agents (Sapummijit)</u> Sarah Ekomiak, Kuujjuaq Taqa Veilleux, Kuujjuaq Agnes Fleming, Kuujjuaraapik Nora Ikey, Salluit Amanda Ikey, Salluit Trina Qumaluk-Fournier, PUV Ida Nayoumealuk, Inukjuak Ovana Sivuarapik, Inukjuak Maina Nastapoka, Inukjuak	Sick leave tveilleux@krg.ca afleming@krg.ca nikey@krg.ca aikey@krg.ca tqumalukfournier@krg.ca inayoumealuk@krg.ca osivuarapik@krg.ca mnastapoka@krg.ca	T 819 964-2053 T 819-929-3742 T 819-255-8328 T 819-255-8328 T 819-988-2867 T 819-254-8170 T 819-254-8170 T 819-254-8170	F 819-964-2675 F 819-929-3739 F 819-255-8283 F 819-255-8283 F 819-988-9938 F 819-254-8344 F 819-254-8344 F 819-254-8344
<u>Team Leader Community Reintegration Officer</u> Monica Angiyou, Puvirnituk	mangiyou@krg.ca	T 819-988-2236	F 819-988-2713
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