



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT Department**

**ACTIVITY REPORT
JUNE TO SEPTEMBER 2024**

The Legal, Socio-Judicial and Municipal Management Department delivers technical assistance to the Northern Villages on legal and municipal affairs. It also provides legal advice and support to KRG departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the department coordinates the Sapummijiit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

General Activities

The department collaborates with other KRG departments and Director General's Office in drafting and reviewing various documents (See examples in Appendix A.)

Drafting of:

- 5 ordinances for the Council
- 14 resolutions for the Council
- 12 resolutions for the Executive Committee
- 77 service contracts with various consultants and suppliers for services ranging from animation and coordination services for Cirqiniq, studies related to construction projects, cleaning services for the airports and transits, to surveying services for infrastructure projects and construction projects, and so on

Drafting and/or review of one call for interest, two notices of intent, 93 call for tender documents, and analysis of 106 bids for various services and goods, such as, buildings appraisal, alpine guides, environmental infrastructure for recycling projects, and so on.

The Legal Department provided legal advice and opinions to departments on various topics, including bankruptcy of supplier, sole source service provider, etc. In addition, the Department processed 13 access-to-information requests.

The Department participated in a meeting in June with Makitautik Board of Directors and Makivvik for the reopening of the Makitautik Centre.

The Department helped organize the three-day Mayors Meeting in Montreal on August 6-8 and facilitated sessions on the amendments to the Kativik Act encouraging mayors' participation in the ongoing review process.

Technical Assistance to Northern Villages

The Department drafted several new resolutions, by-laws, service contracts, agreements, and other documentation on municipal matters for the NVs including:

- Proxies (purchase of vehicles)
- Lease agreement
- Guide on municipal elections
- Development permits
- Employment contract

The Department provided support on a daily basis to Mayors, Secretary-Treasurers and Municipal Managers on various legal matters including:

- Subpoenas for court appearance
- Purchase and registration of vehicles
- Labour related issues
- KRG funding programs
- Severance and transition allowance
- By-laws on the remuneration of elected officials
- Deed of transfer
- Municipal compensations
- Replacement of elected officials

The Department visited Umiujaq (May 21-25) and Inukjuak (July 5) to meet with municipal employees and provide financial and administrative support.

Insurance

The Legal Department processed 15 new claims, four by NVs and 11 by the KRG, and it followed up with insurance companies. As well, we coordinated up-coming renewal of cargo insurance for 2024-2025.

The Department helped coordinate an on-site visit in August of insurance broker BFL Canada in anticipation of the implementation of a Loss Prevention Program.

Socio-Judicial Services

The Community Reintegration Officers visited the St-Jérôme detention facility with Nunavik probation officers of Ministry of Public Security, and participated in cross-cultural interaction project with Criminology Department of the University of Montreal (May 22-24).

The Legal Department visited the socio-judicial team in Inukjuak to facilitate the integration of two newly recruited Victims Support Agents and in Salluit to supervise the interventions made during the itinerant court week.

The Department has started to provide clinical supervision for Victims Support Agents and Community Reintegration Officers to promote their well-being, resilience, and professional growth, addressing the challenging realities they face daily (July 18).

In early August, the Department distributed displays, brochures, and business cards to partner organizations in Nunavik working with victims, such as Nunavik Regional Board of Health and Social Services, Nunavik Police Service, women's shelters, and Justice Committees, to increase the visibility of Sapummijit services.

In collaboration with Makivvik Justice Department, the Department began drafting a guide for front-line workers to enhance cooperation between both organizations and ensure consistent interventions with victims of crime.

The Legal Department participated in virtual meetings with:

- Working Group on Para-Judicial Work to update participants on activities pertaining to para-judicial work (May 31)
- Infrastructure Committee on infrastructure available for Nunavik itinerant court (June 7)
- Working Group on Adapted Justice to identify ways to better adapt justice to Inuit culture (June 13)
- Committee for Services for Indigenous Victims of Crime (Ministry of Justice) to draft a monitoring sheet and create a map showing trajectory of a victim (June 19)
- Ministry of Justice to discuss implementation of Specialized Court for Sexual Violence and Domestic Violence in Nunavik (June 27)
- Ministry of Justice and CAVAC network to revive Infovac and CAVAC Info programs (July 9 and 11)
- Justice Pro Bono to discuss upcoming projects for Nunavik population (August 8)
- Steering Committee on Gender-Based Violence (Nunavik Regional Board of Health and Social Services) to break down silos in intervention and communication, fostering collaboration to end gender-based violence in Nunavik (August 14)

Sapummijit (Crime Victims Assistance Centre of Nunavik)

Victims Support Agents accompanied victims of crime during itinerant court weeks. During the reporting period, Victims Support Agents were present for nine court weeks on the Hudson Coast, and six court weeks on the Ungava Coast.

Additionally, Victims Support Agents provided technical assistance to more than 18 victims referred by the Nunavik Police Service. In total, there were over 45 interventions with victims, including 40 women and five men during the reporting period:

- Women 89 %; Men 11 %

Community Reintegration Officers

Community Reintegration Officers attended nine court weeks on the Hudson Coast and six court weeks on the Ungava Coast, and assisted clients with community works. During the reporting period, Community Reintegration Officers made more than 32 interventions and met with clients on a monthly basis:

- Ungava Bay 14 %; Hudson Bay 86 %

APPENDIX A

Legal reviews of documents

- Agreement with Indigenous Services Canada for consultation on the federal procurement policy (Regional and Local Development)
- Amendment #12 to an agreement with the Government of Canada (Innovation, Science and Economic Development Canada) for funding under the Connect to Innovate Program (Administration)
- Agreements with production houses to grant access to Tursujuq and Kuururjuaq Parks (Renewable Resources)
- License agreement with NAV Canada regarding the Kativik Quebec CARS stations OC Training (Transportation)
- Rental agreement with Povungnituk Cooperative Association (Puvirnituq) (Administration)

APPENDIX B – Staffing Report

Staffing

Recently, the department has hired Amanda Ikey and Maina Nastapoka as Victims Support Agents based respectively in Salluit and in Inukjuak. Jade Blouin-Lessard was recruited as interim Coordinator of the Socio-Judicial Services, and Geneviève Plante was hired as Administrative Technician – Legal. To date, four positions within the department remain vacant: two Legal Advisor positions, Community Reintegration Officer and Regional Financial and Administrative Advisor.

Training

Training of departmental employees undertaken in recent months includes:

- IVAC (online training for Victims Support Agents)

Staff listing and contact information (see *next page*)

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<u>Victims Support Agents (Sapummijit)</u> Sarah Ekomiak, Kuujjuaq Taqa Veilleux, Kuujjuaq Agnes Fleming, Kuujjuaraapik Nora Ikey, Salluit Amanda Ikey, Salluit Trina Qumaluk-Fournier, PUV Ida Nayoumealuk, Inukjuak Ovana Sivuarapik, Inukjuak Maina Nastapoka, Inukjuak	Sick leave tveilleux@krq.ca afleming@krq.ca nikey@krq.ca aikkey@krq.ca tqumalukfournier@krq.ca inayoumealuk@krq.ca osivuarapik@krq.ca mnastapoka@krq.ca	T 819 964-2053 T 819-929-3742 T 819-255-8328 ext. 8801 T 819-25-8328 ext. T 819-988-2867 T 819-254-8170 T 819-254-8760 ext. 29 T 819-254-8170 ext. 29	F 819-964-2675 F 819-929-3739 F 819-255-8283 F 819-255-8283 F 819-988-9938 F 819-254-8344 F 819-254-8344 F 819-254-8344
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