



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
NOVEMBER 2023 TO FEBRUARY 2024**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

General Activities

The department collaborates with other KRG departments and the Director General's Office in drafting and reviewing various documents such as:

- Agreements with Canadian Royalties Inc. and with Glencore Corporation concerning the fibre-optic connectivity to mining sites (Administration);
- Contribution agreement with Minister of Fisheries and Oceans for Aboriginal Aquatic Resource and Oceans Management 2024-2026 (Renewable Resources, Environment, Lands and Parks);
- Amendment to funding agreement with Minister of Crown-Indigenous Relations 2022-2029 (Sustainable Employment);
- Agreement with the Ministry of Transport and Sustainable Mobility for public transit in Nunavik (Transportation);
- Service contract with the Inuulitsivik Health Center (Administration);
- License contract with the Nunavik Regional Board of Health and Social Services for an e-learning platform (Renewable Resources, Environment, Lands and Parks);
- Lease agreement Air Inuit for storage of a de-icing truck (Transportation).

Drafting of:

- 5 ordinances for the Council;
- 17 resolutions for the Council;
- 17 resolutions for the Executive Committee;
- 28 service contracts with various consultants and suppliers.

Drafting and/or review of 68 call-for-tender documents, and analysis of 54 bids for various services and goods, such as the purchase of promotional items, equipment required for the continued expansion of internet infrastructure, prefabricated offices, services surrounding Team Nunavik's participation in the Arctic Winter Games (catering, chartering flights, clothing), and services geared towards the upgrade of water infrastructure.

The Legal Department provided legal advice and opinions to departments on various topics, such as the exceptions to the tendering rules, access to personal information, labour laws, construction contract dispute, etc. The Department processed 5 access to information requests.

The department continued its involvement in various litigious files, including the coordination of external resources, and the participation in a meeting concerning an ongoing project (November 23).

Technical Assistance Program to Northern Villages

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs included:

- By-law on municipal compensation;
- Resolutions for appointments;
- Resolutions for funding request;
- Transfer of assets agreement.

On a daily basis, the department provides support to Mayors, Secretary-Treasurers and Municipal Managers on a variety of legal matters involving:

- Internal governance;
- Demand letters for monies owed;
- Application of the municipal dog by-law;
- Property and Casualty Insurance coverage;
- Group insurance benefits;
- Pension plan for employees;
- Procurement rules for the purchase of various goods.

The department participated in a virtual meeting with the Association of the Municipal Managers of Nunavik for the organization of their annual meeting (December 6).

The department visited Puvirnituk to provide training to a municipal employee (January 22 to 26), Aupaluk to meet with the municipal council and provide administrative support (January 24 to 26) and Umiujaq to meet with the municipal council and provide administrative assistance (February 5 to 8).

The Offence Management Bureau

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations.

There are currently by-law enforcement officers in Umiujaq, Kangiqsualujjuaq, Kuujjuaq, Kangiqsujuaq and Puvirnituk (5/14).

For the period of November to February, 234 files were opened.

Insurance

The Legal Department processed 4 claims by the NVs and followed up with insurance companies.

The department also coordinated the renewal of the travel and medical insurance for the participants of the Arctic Winter Games 2024.

Socio-Judicial Services

The department participated in the following meetings with:

- Ungaluk Committee of Experts (one victim expert appointed) (November 2-3);
- Ministry of Justice to discuss the Compensation for Crime Victims Program (IVAC) (December 1);
- CAVAC Montreal concerning an exchange of practices and presentation of their services (December 12, Montreal).

Sapummijit (Crime Victims Assistance Centre of Nunavik)

The seven Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (seven court sessions on the Hudson Coast and three court sessions on the Ungava Coast).

From November to February, the Victims Support Agents assisted 31 victims for their appearance in court:

- Women - 71 %; Men - 29 %

Community Reintegration Officers

The three Community Reintegration Officers attended court sessions in different communities, with seven court sessions on the Hudson Coast and three court sessions on the Ungava Coast, and assisted their clients with their community works.

During the reporting period, Community Reintegration Officers ensured the follow-up of 42 files, and met with their clients on a monthly basis:

- Ungava Bay 14 %; Hudson Bay 86 %

The Legal Department coordinated a three-day training in Montreal on the Compensation for Crime Victims Program (IVAC) and the Access to Justice Program in Nunavik, which was attended by the Sapummijit agents (November 14-17).

Training

The Legal Department participated in the following trainings and conferences:

- Qualitative calls for tenders in public procurement (November 23-24, Montreal);
- Municipal accounting and administration (November 27 to December 1, Montreal);

- Conference on Consultation and duty to accommodate with Indigenous communities (December 4 Montreal);
- Compensation for Crime Victims Program (IVAC) presentation by the Crime Victims Assistance Department and the Cree CAVAC (Online January 22).

Department Staff

The recruitment process is on going to fill one position of Legal Advisor Municipal (vacant since January 2022) as well as two Victims Support Agents, one Community Reintegration Officer, and one Administrative Technician – Legal (vacant since July 2022).

LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

<u>Director</u> Johanne Fortin, Kuujjuaq	jfortin@krg.ca	T 819-964-2961 ext. 2384	F 819-964-0063
<u>Assistant Director</u> Léane Adam, Kuujjuaq	ladam@krg.ca	T 819-964-2961 ext. 2301	F 819-964-0063
<u>Legal Advisors</u> Gerasimos Muzaula, Kuujjuaq Ariane G. Larochelle Vacant	gmuzaula@krg.ca aglarochelle@krg.ca	T 819-962-2961 ext. 2242 T 819-962-2961 ext. 2315	F 819-964-0063 F 819-964-0063
<u>Paralegal</u> Jovel Darling, Kuujjuaq	jdarling@krg.ca	T 819-964-2961 ext. 2290	F 819-964-0063
<u>Administrative Technician - Legal</u> Vacant, Kuujjuaq			F 819-964-0063
<u>Regional Financial and Administrative Advisors (Assistance to NVs)</u> Susie Onningnak, Aupaluk Mary Berthe, Tasiujaq	sonningnak@krg.ca mberthe@krg.ca	T 819 491 7206 T 819-633-5555	F 819-491-7057 F 819-633-5026
<u>Coordinator Socio-Judicial Services</u> Suzy Kauki, Kuujjuaq	skauki@krg.ca	T 819-964-2961 ext. 2304	F 819-964-0063
<u>Victims Support Agents (Sapummijit)</u> Sarah Ekomiak, Kuujjuaq Taqa Veilleux, Kuujjuaq Agnes Fleming, Kuujjuaraapik Nora Ikey, Salluit Trina Qumaluk-Fournier, PUV Ida Nayoumealuk, Inukjuak Ovana Sivuarapik, Inukjuak Vacant Vacant	sekomiak@krg.ca tveilleux@krg.ca afleming@krg.ca Sick leave tqumalukfournier@krg.ca inayoumealuk@krg.ca osivuarapik@krg.ca	T 819-964-2086 T 819 964-2053 T 819-929-3742 T 819-255-8328 ext. 8801 T 819-988-2867 T 819-254-8170 T 254-8760 ext. 29	F 819-964-2675 F 819-964-2675 F 819-929-3739 F 819-255-8283 F 819-988-9938 F 819-254-8344 F 819-254-8344
<u>Team Leader Community Reintegration Officer</u> Monica Angiyou, Puvirnituq	mangiyou@krg.ca	T 819-988-2236	F 819-988-1161
<u>Community Reintegration Officers</u> Oqituk Cameron, Salluit Sarah Kitshimik, Kuujjuaraapik Vacant	ocameron@krg.ca skitshimik@krg.ca	T 819-255-8644 T 819-929-1084	F 819-255-1161