



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT Department**

**ACTIVITY REPORT
DECEMBER 2024 TO FEBRUARY 2025**

The Legal, Socio-Judicial and Municipal Management Department delivers technical assistance to the Northern Villages on legal and municipal affairs. It also provides legal advice and support to KRG departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in tender processes. In addition, the department coordinates the provision of services to Nunavimmiut involving the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program, and the Offence Management Bureau.

General Activities

The department collaborates with other KRG departments and the Director General's Office in drafting and reviewing various documents (see examples in Appendix A).

In this reporting period, the department drafted:

- 4 ordinances for the Council
- 14 resolutions for the Council
- 26 resolutions for the Executive Committee
- 65 contracts with consultants and suppliers for services ranging from environmental services, architecture and engineering services to Cirqiniq contracts, among others

We also drafted and/or reviewed 54 call-for-tender documents, and analyzed 36 bids for various services and goods, such as the purchase of clothing, purchase of equipment for civil security, purchase of network infrastructure, and purchase of vehicles.

The Legal Department provided legal advice and opinions to departments on various topics, including insurance coverage on contractor equipment, taxation powers of the KRG when acting as a municipality, and the mediation process. In addition, the department processed 14 Access to Information requests.

The department coordinated a virtual meeting with Makitautik Board of Directors, Makivvik and the Ministry of Public Security for the reopening of the Makitautik Centre (January 9).

The department facilitated training sessions on public procurement to KRG employees (January 13 and 28).

In collaboration with the Administration Department, we participated in a one-day meeting in Montreal for the implementation of a retention schedule (January 17).

The department coordinated virtual meetings in February with the Elected Official Review Group and the Procurement Review Group concerning the review of the Kativik Act. The department also presented proposed Kativik Act amendments to the Executive Committee.

Technical Assistance to Northern Villages

The department drafted several new resolutions, bylaws, service contracts, agreements, and other documentation on municipal matters for the NV including:

- Resolutions (following the November municipal elections)
- Agreement for the provision of municipal services
- Deed of transfer (buildings)
- Applications for funding

On a daily basis, the department provided support to Mayors, Secretary-Treasurers and Municipal Managers on legal matters including:

- Bylaw for the keeping of dogs
- Purchase of vehicles and heavy equipment
- Calculation of transition allowance
- Adoption and modification of by-laws
- Renewal of property and casualty and pollution insurances
- Payroll
- Group insurance

During the reporting period, the department visited Kangirsuk, Kangirsujuaq, Ivujivik, Aupaluk, Akulivik, Tasiujaq, Salluit, Umiujaq and Inukjuak to conduct training with elected officials on their role and responsibilities. During the training session, the department distributed the 3rd edition of the *Handbook to Elected Officials in Nunavik*.

The department also facilitated a training on by-law enforcement in Akulivik during the week of November 18.

The Legal Department conducted inquiries following the contestation of two municipal elections in November.

Insurance

The Legal Department processed seven new claims (one for the KRG, two for the NVs and one for a childcare centre), and followed up with insurance companies on various files.

The department coordinated the renewal of the pollution insurance for 2024-2025 and is coordinating the airport liability insurance for 2025-2026.

Socio-Judicial Services

The Legal Department participated in virtual meetings with the following partners:

- Sexualis to better understand their service offerings, including English-language remote consultations for victims of gender-based violence (November 18)
- Makivik Justice Department to review programs requiring Sapummijit collaboration (November 25)
- Regional Training Committee meeting to approve funding requests for training socio-judicial workers in Nunavik (November 27)
- CAVAC Indigenous Committee meetings (November 29, December 17)
- Québec Bar to discuss training needs for lawyers practicing in Nunavik (November 29)
- Socio-Judicial Indigenous Forum (December 11)
- Direction de l'aide aux personnes victimes d'actes criminels (DAPVIC) and Nunavik Regional Board of Health and Social Services (NRBHSS) to better understand the state of healthcare in Nunavik and improved access to IVAC (December 12)
- Ministry of Public Security to review supervision of Community Reintegration Officers (December 13)
- Ministry of Justice concerning the operations of the Crime Victims Assistance Centre in Nunavik (Sapummijit) (December 5, 2024; January 16 – 21)
- CAVAC Indigenous Community of Practice, bringing together CAVAC Indigenous workers to encourage constructive dialogue and sharing of best practices (January 2)

A Victim Support Agent, with the assistance of the Communications Department, took part in the production of a promotional video and a radio segment to raise awareness about IVAC in Nunavik. Post-production work is now being concluded, and these media will be available online and broadcast across local radio stations (December 2-6).

The department, with the assistance of the Communications Department, has designed a poster campaign to promote social reintegration in Nunavik. These posters will be displayed in various public spaces.

The department continues to implement the Programme de Référence et d'Informations de Décisions d'Octroi (PRIDO), which informs victims of decisions made by the Commission québécoise des libérations conditionnelles affecting them, such as the offender's release.

Sapummijit (Crime Victims Assistance Centre of Nunavik)

Victims Support Agents accompanied victims of crime during itinerant court weeks. During the reporting period, Victims Support Agents were present for five court weeks on the Hudson Coast, and five court weeks on the Ungava Coast.

Victims Support Agents provided technical assistance to 4 victims referred by the Nunavik Police Service. In total, there were 42 interventions with victims (38 women and 2 man) during the reporting period:

Women 90 %; Men 10 %

Community Reintegration Officers

Community Reintegration Officers attended five court weeks on the Hudson Coast and five court weeks on the Ungava Coast, and assisted their clients with community works. During the reporting period, Community Reintegration Officers made more than 41 interventions and met with their clients monthly.

APPENDIX A

Legal reviews of documents

- Amendment no. 1 to an agreement with Québec Ministry of Finance for Tamaani Internet projects (Administration)
- Tripartite agreement with Governments of Québec and Canada for policing services 2024-2029 (NPS)
- Agreement with Société Plan Nord and the ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs to decontaminate hazardous materials storage sites in Nunavik (Renewable Resources)
- Specific agreement concerning living conditions of elders in Nunavik 2024,2029 (Regional and Local Development)
- Amendment no. 1 to an agreement for the development of bio-food projects in the Nord-du-Québec region, Kativik sector (Regional and Local Development)
- Contribution Agreement for projects under the Inuit Leadership Climate Change Transition Program (Renewable Resources)
- Commercial lease for the Kuujuaq airport (Transportation)

APPENDIX B – Staffing Report

Staffing

Between November and January, the department hired Audrey Thibault and Léane Adam as Legal Advisor, and Laura Henderson as Administrative Technician Legal. To date, four positions within the department remain vacant: Assistant Directors Legal / Socio-Judicial Services, Community Reintegration Officer, and Regional Financial and Administrative Advisor.

Trainings

Trainings of departmental employees undertaken during the reporting period include:

- Workshops on municipal management, recent case law in municipal law, tendering process, and municipal liability
- Kuujjuaq Rapid Intervention Cell on tools to detect the signs of possible domestic violence in order to help prevent it
- Three-day training for the Socio-Judicial team on various topics including file management, data compilation, IVAC application forms, and trauma intervention
- Symposium on Recent Developments in Aboriginal Law 2025
- Constitutional obligations of governments in an Indigenous context

Staff listing and contact information (see next pages)

EMPLOYEES OF THE LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

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<u>Victim Support Agents (Sapummijit)</u> Sarah Ekomiak, Kuujjuaq Taqa Veilleux, Kuujjuaq Agnes Fleming, Kuujjuaraapik Nora Ikey, Salluit Amanda Ikey, Salluit Trina Qumaluk-Fournier, PUV Ida Nayoumealuk, Inukjuak Ovana Sivuarapik, Inukjuak Maina Nastapoka, Inukjuak	sekomiak@krq.ca tveilleux@krq.ca afleming@krq.ca nickey@krq.ca aikey@krq.ca tqumalukfournier@krq.ca inayoumealuk@krq.ca osivuarapik@krq.ca mnastapoka@krq.ca	T 819-964-2086 T 819-964-2053 T 819-929-3742 T 819-255-8328 T 819-255-8328 T 819-988-2867 T 819-254-8170 T 819-254-8170 T 819-254-8170	F 819-964-2675 F 819-964-2675 F 819-929-3739 F 819-255-8283 F 819-255-8283 F 819-988-9938 F 819-254-8344 F 819-254-8344 F 819-254-8344
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