



LEGAL, SOCIO-JUDICIAL and MUNICIPAL MANAGEMENT Department

ACTIVITY REPORT MARCH TO MAY 2025

The Legal, Socio-Judicial and Municipal Management Department delivers technical assistance to the Northern Villages on legal and municipal affairs. It also provides legal advice and support to KRG departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in tender processes. In addition, the department coordinates the provision of services to Nunavimmiut involving the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program, and the Offence Management Bureau.

General Activities

The department collaborates with other KRG departments and the Director General's Office in drafting and reviewing various documents (see examples in Appendix A).

In this reporting period, the department drafted:

- 3 ordinances for the Council
- 11 resolutions for the Council
- 38 resolutions for the Executive Committee
- 78 contracts and addenda with consultants and suppliers for services including structural engineering, wildlife inventory, revegetation of abandoned sandpits, wildlife inventory to architect services, airport cleaning, and production of immersive content

We also drafted and/or reviewed 45 call-for-tender documents, and analyzed 44 bids for various services and goods, such as the purchase of construction materials, heavy machinery, water and dump trucks, and municipal vehicles.

The Legal Department provided legal advice and opinions to departments on various topics, including appointments on boards and committees, sharing of data, travel expenses, and conflicts of interest. In addition, the department processed 19 access-to-information requests.

Technical Assistance to Northern Villages

The department drafted several new resolutions, bylaws, service contracts, agreements, and other documentation on municipal matters for the NV including:

- Resolutions (including hiring, local organization funding requests, land use matters)
- Code of ethics for municipal elected officials
- Delegation agreements
- Financial assistance requests (HSP)
- By-law on street naming and on masterplan
- Renewal of loans
- Service contracts (ex: project management, human resources consultant, architectural)
- Deed of sale template (transfer of building)
- Aide-memoire regarding tender rules governing award of public contracts

On a daily basis, the department provided support to Mayors, Secretary-Treasurers and Municipal Managers on legal matters including:

- Group insurance applications and files updates
- Bank reconciliation
- Hunting Support Program
- Tendering processes (ex: purchase of trucks, vehicles and communication equipment)

During the reporting period, the department visited Akulivik, Inukjuak and Puvirnituk to conduct training with elected officials on role and responsibilities. During the training session, the department distributed the third edition of the *Handbook to Elected Officials in Nunavik*.

The Legal Department helped to organize a meeting of the Association of the Secretary-Treasurers of Nunavik (May 5-9). During the meeting, we gave presentations on insurance and on the tendering process. We also made a presentation on insurance during the Municipal Managers meeting (May 9).

Offence Management Bureau

The following 198 files were processed in court (week of April 28).

Kuujjuaq	33	Kangirsuk	8	Inukjuak	5
Kangirsujuaq	2	Tasiujaq	6	Puvirnituk	119
Kangiqsualujjuaq	18	Aupaluk	3	Akulivik	2
Kuujjuarapik	2				

Insurance

The Legal Department processed 3 new claims (one for the KRG, two for the NVs), and followed up with insurance companies on various files.

The department coordinated the renewal of the shipowner and hull & machinery insurance for 2025-2026.

Socio-Judicial Services

The Legal Department participated in virtual and in person meetings with the following partners:

- Regional Committee on Training for Socio-Judicial Workers (February 19)
- NPS and DAPVIC to discuss implementation of police referral program (February 20 and 27)
- Legal Aid and Nunavik Community Justice Centre to improve referrals in cases involving family violence (March 3)
- Interim Director and Coordinator of Itinerant Court to discuss operational issues (March 5)
- NRBHSS, DAPVIC, Social Services, and DGIVAC to review and improve services for victims of crime (March 19)
- DPCP to enhance collaboration through a monthly meeting (March 21 and April 16)
- Makivik Justice Department to discuss Conjugal Violence Pilot Project (March 24)
- With NRBHSS, DAPVIC, Social Services, and DGIVAC to address issues related to IVAC (March 26 and April 17)
- With DAPVIC to initiate discussions on implementation of a Specialized Court for Sexual and Domestic Violence in Abitibi-Témiscamingue and Nord du Québec district (March 26)
- Attended information session on Specialized Court for Sexual and Domestic Violence (March 28)
- MSP to engage in dialogue on Mandate B.1 (Reintegration Officers) in anticipation of renewal of Sivunirmut Agreement (April 11)
- Working Group on Infrastructure, Itinerant Court (April 23)

The Department coordinated a meeting on March 18-19 of Nunavik mayors with Court of Quebec's Justice Peggy Warolin, Coordinating Judge for Abitibi-Témiscamingue – Eeyou Istchee – Nunavik, and Justice Jacques Ladouceur, Responsible for Justice with First Nations and Inuit. The aim of this meeting was to initiate a direct dialogue with representatives of the judiciary to improve access to justice in Nunavik.

Sapummijiit (Crime Victims Assistance Centre of Nunavik)

Victims Support Agents accompanied victims of crime during itinerant court weeks. During the reporting period, Victims Support Agents were present for six court weeks on the Hudson Coast, and five court weeks on the Ungava Coast.

Victims Support Agents provided technical assistance through 18 interventions with victims during the reporting period:

-- Women 100 %

Community Reintegration Officers

Community Reintegration Officers attended six court weeks on the Hudson Coast and five court weeks on the Ungava Coast, and assisted clients with community works. The Community Reintegration Officers support a total of 316 clients.

APPENDIX A

Legal reviews of documents

- Agreement with Société Plan Nord for Tamaani Phase 7 (fibre-optic cable, Ungava Bay) (Administration)
- Agreement with Minister of Fisheries and Oceans on aboriginal aquatic resource and oceans management 2024-2026 (Renewable Resources)
- Amendments 2024-01 and 2025-01 to an agreement with Nunavik Housing Bureau and Société d'Habitation du Québec on housing units in Nunavik (Director General's Office)
- Agreement with Makivvik Corporation, Nunavik Housing Bureau and Governments of Québec and of Canada on implementation of James Bay and Northern Québec Agreement of housing in Nunavik 2025-2026 (Director General's Office)
- Lease agreement (Transportation)

APPENDIX B – Staffing Report

Staffing

Between February and May, the department hired Jade Blouin-Lessard as Assistant Director Socio-Judicial, and Lydia Irqu as Regional Financial and Administrative Advisor. To date, five positions within the department remain vacant: Legal Advisor, Assistant Director Legal, Community Reintegration Officer and Coordinator Socio-Judicial Services.

Trainings

Training courses of departmental employees undertaken during the reporting period include:

- Office skills training (Pijunnaqunga, March 18- 27)
- Inuit-specific mental health program organized (March 31-April 4)
- Performance appraisal (April 7, May 13)
- 3-day CAVAC Indigenous community of practice (April 8 -10)
- Indigenous women in leadership (May 5-9)

Staff listing and contact information (see next page)

EMPLOYEES OF LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

<u>Director</u> Johanne Fortin, Kuujjuaq	jfortin@krg.ca	T 819-964-2961 ext. 2384	F 819-964-0063
<u>Assistant Director, Legal</u> Vacant			
<u>Assistant Director, Socio-Judicial Services</u> Jade Blouin-Lessard, Kuujjuaq	jblessard@krg.ca	T 819-964-2961 ext. 2290	F 819-964-0063
<u>Legal Advisors</u> Gerasimos Muzaula, Kuujjuaq Audrey Thibault, Hybrid Vacant	gmuzaula@krg.ca athibault@krg.ca	T 819-964-2961 ext. 2290 T 819-964-2961 ext. 2290	F 819-964-0063 F 819-964-0063
<u>Legal Advisor – Municipal</u> Ariane G. Larochelle, Hybrid	aglarochelle@krg.ca	T 819-964-2961 ext. 2315	F 819-964-0063
<u>Administrative Technician - Legal</u> Laura Henderson, Kuujjuaq	lhenderson@krg.ca	T 819-964-2961 ext. 2304	F 819-964-0063
<u>Regional Financial and Administrative Advisors (Assistance to NVs)</u> Susie Onningnak, Aupaluk Laura Irqu, Puvirnituk	sonningnak@krg.ca sirqu@krg.ca	T 819-491-7206 T 819-988-	F 819-491-7057 F 819-988-2227
<u>Coordinator Socio-Judicial Services</u> Suzy Kauki, Kuujjuaq	Sick leave		
<u>Victim Support Agents (Sapummijit)</u> Sarah Ekomiak, Kuujjuaq Taqa Veilleux, Kuujjuaq Agnes Fleming, Kuujjuaraapik Nora Ikey, Salluit Amanda Ikey, Salluit Trina Qumaluk-Fournier, PUV Ida Nayoumealuk, Inukjuak Ovana Sivuarapik, Inukjuak Maina Nastapoka, Inukjuak	sekomiak@krg.ca tveilleux@krg.ca afleming@krg.ca nikey@krg.ca aikey@krg.ca tqumalukfournier@krg.ca inayoumealuk@krg.ca osivuarapik@krg.ca mnastapoka@krg.ca	T 819-964-2086 T 819-964-2053 T 819-929-3742 T 819-255-8328 T 819-255-8328 T 819-988-2867 T 819-254-8170 T 819-254-8170 T 819-254-8170	F 819-964-2675 F 819-964-2675 F 819-929-3739 F 819-255-8283 F 819-255-8283 F 819-988-9938 F 819-254-8344 F 819-254-8344 F 819-254-8344
<u>Team Leader Community Reintegration Officer</u> Monica Angiyou, Puvirnituk	mangiyou@krg.ca	T 819-988-2236	F 819-988-2713
<u>Community Reintegration Officers</u> Oqituk Cameron, Salluit Sarah Kitishimik, Kuujjuaraapik Vacant	ocameron@krg.ca skitishimik@krg.ca	T 819-255-8644 T 819-929-1084 T 819-964-2961 ext. 2261	F 819-255-1161 F 819-929-3739 F 819-964-2607