



LEGAL, SOCIO-JUDICIAL and MUNICIPAL MANAGEMENT Department

ACTIVITY REPORT JUNE TO SEPTEMBER 2025

The Legal, Socio-Judicial and Municipal Management Department delivers technical assistance to the Northern Villages on legal and municipal affairs. It also provides legal advice and support to KRG departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in tender processes. In addition, the department coordinates the provision of services to Nunavimmiut involving the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program, and the Offence Management Bureau.

General Activities

The department collaborates with other KRG departments and the Director General's Office in drafting and reviewing various documents (see examples in Appendix A).

In this reporting period, the department drafted:

- 3 ordinances for the Council
- 9 resolutions for the Council
- 22 resolutions for the Executive Committee
- 68 contracts with consultants and suppliers for services including land surveying, renovation, construction supervision services, circus activity, engineering services, inspection and optimization of water treatment plants

We reviewed 100 call-for-tender documents and analyzed 149 bids for services and goods, such as renovation of municipal buildings, building of environmental infrastructure, purchase of equipment for the Tamaani network, Tamaani development of the fibre-to-home network, charters for parks, purchase of vehicles and rolling stock, and environmental site clean-ups.

As well, the Legal Department processed 19 access-to-information requests.

Technical Assistance to Northern Villages

The department drafted several new resolutions, bylaws, service contracts, agreements, and other documentation on municipal matters for the NV including:

- Proxies for registration of new vehicles
- Appointment or replacement of councilors
- Land use
- Delegation agreements
- By-law regarding waste management
- Professional contract for architect

On a daily basis, the department provided support to Mayors, Secretary-Treasurers and Municipal Managers on legal matters including:

- End-of-term office for members of council
- Municipal permits
- Labor law
- Non-profit organizations
- Tendering process
- Loan authorization
- Taxes and compensation (construction camps)
- Severance allowance

During the reporting period, staff of the department visited Quaqtuq to conduct a training with elected officials on role and responsibilities. During the training session, the department distributed the third edition of its *Handbook to Elected Officials in Nunavik*. The department also visited Puvirnituk and Umiujaq to provide financial and administrative support.

The department also facilitated a training on by-law enforcement in Kuujuaq for three by-law officers, and coordinated an information session on group insurance for elected officials.

Lastly, the department processed 2 access-to-information requests.

Offence Management Bureau

Twenty-one files have been submitted for hearing in court, as follows:

Puvirnituk 16	Akulivik 1	Ivujivik 1
Tasiujaq 1	Kuujuaq 1	Kangiqsualujuaq 1

Insurance

The Legal Department processed 24 new claims (two for the KRG, one for Childcare and 21 for the NVs) and followed up with insurance companies on several files. As well, the department coordinated the renewal of the cargo insurance for 2025-2026.

Socio-Judicial Services

The department participated in virtual and in-person meetings with the following partners:

- Quarterly follow-up meeting with the Director of Criminal and Penal Prosecutions (DCPP) (May 20)
- Weekend Appearance Team from the Crime Victims Assistance Centre (CAVAC) of Montréal to strengthen collaboration (May 20)
- Nunavik Community Justice Center on their service offerings (May 22)
- NRBHSS on the Emergency Financial Assistance Line, a service addressing urgent needs of individuals in situations of sexual or domestic violence (June 9)
- Department of Justice information session on the *Act to counter non-consensual sharing of intimate images* (June 13)
- CAVAC Indigenous Committee (June 25)
- Follow-up meeting on the implementation of the Child Witness Program (June 26)
- Department of Justice regarding courthouse facilities in Kuujuaq and Puvirnituk for implementation of the Specialized Court for Domestic Violence and Sexual Violence (July 2)
- Indigenous Sociojudicial Forum (July 3)
- Infrastructure Working Group concerning itinerant court in Nunavik (July 9)

Additionally, the Legal Department participated in a study on the implementation in Nunavik of the program Compensation for Victims of Crime (commonly known as IVAC), which was organized by the IVAC General Directorate.

The department also facilitated a capacity-building retreat with Victim Support Agents, featuring presentations from the Quebec Parole Board, a psychologist specializing in trauma intervention with Indigenous peoples, the Makivvik Justice Committee, and the Child Witness Program.

During the reporting period, the department made a presentation to Nunavik social workers (NRBHSS) to raise awareness on services offered by Sapummijiit (Crime Victims Assistance Centre of Nunavik).

Lastly, the department organized its first clinical supervision session with all Victims Support Agents to standardize and improve practices.

Sapummijiit (Crime Victims Assistance Centre of Nunavik)

Victims Support Agents accompanied victims of crime during itinerant court weeks. During the reporting period, Victims Support Agents were present for nine court weeks on the Hudson Coast, and seven court weeks on the Ungava Coast.

Victims Support Agents provided technical assistance through more than 63 interventions with victims during the reporting period:

- Women: 89 %
- Men: 11 %

Community Reintegration Officers

Community Reintegration Officers attended nine court weeks on the Hudson Coast and seven court weeks on the Ungava Coast, and assisted clients with community works. The Community Reintegration Officers support a total of 316 clients.

APPENDIX A

Legal reviews of documents

- Amendment no.1 to the agreement with the Ministère du Travail, de l'Emploi et de la Solidarité Sociale for the funding of the operations of the Ivirtivik Center in Montréal (Sustainable Employment)
- Permit from the Ministre des Ressources Naturelles et des Forêts to install the fibre optic cable from Kuujjuaq to Kawawachikamach (Administration)

APPENDIX B

Staffing

Between June and September, the department hired Arnaud Messier-Roy as Legal Advisor, and Katharine Pearson as Community Reintegration Officer. To date, two positions within the department remain vacant: Assistant Director Legal and Coordinator Socio-Judicial Services.

Training

4-day virtual training course undertaken during the reporting period by two departmental employees:

- Access to Information Requests (May 28, June 4 and 10 to 12)

Staff listing and contact information (see next page)

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