



**LEGAL, SOCIO-JUDICIAL and
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT
NOVEMBER 2022 TO FEBRUARY 2023**

The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to Nunavimmiut.

General Activities

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Canada Post Corporation (Nunavik Police Service) for collaboration in relation to the enforcement or administration of the law (Agreement);
- Ministère des Affaires municipales et de l'Habitation (Local and Regional Development) concerning the support for regional outreach of the Regions and Rurality Fund – Component 1 (Agreement);
- Société du Plan Nord (Administration) regarding a funding agreement for Tamaani Phase 5 (Amendment no. 2);
- Air Inuit Ltd. (Transportation) (Commercial lease agreement);
- Landholding Corporations of Kangirsuk (Saqutik) and Ivujivik (Nuvummi) (Administration) (Land lease agreements).

Drafting of:

- 3 ordinances for the Council;
- 22 resolutions for the Council;
- 46 resolutions for the Executive Committee;
- 30 service contracts with various consultants and suppliers.

Review of thirty (30) calls for tenders documents and analysis of fifty (50) bids received for various services and goods.

Provided legal advice and opinions to departments on various topics: six (6) access to information requests, personal information sharing, copyrights, land use planning, sole source contracting, M-30 decree requests, etc.). Further, the Department continued its involvement in various litigious files, including coordination of external resources and a participation in settlement conference sessions in a pending court case.

The Department participated in a meeting with the Landholding Corporations of Kuujjuaraapik, Umiujaq, Akulivik and Ivujivik for a consultation in Kuujjuaraapik on the zoning by-law for the Kativik region (January 25).

Technical Assistance Program to Northern Villages

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Notice of termination;
- Hiring resolutions;
- By-law concerning the street names.

On a daily basis, provide support to Mayors, Secretary-Treasurers and Municipal Managers on a variety of legal matters involving:

- Labor law (termination of employment, Statutory Holiday pay);
- Insurance coverage;
- Procurement rules for the purchase of vehicles;
- Role and responsibilities of elected officials;
- Water meters;
- Eligibility for municipal office;
- Pension plan management;
- Program/project management;
- Psychological harassment;
- Municipal expenses.

The Offence Management Bureau

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations. There are currently officers in Kuujjuaraapik, Kuujjuaq, and Puvirnituq (3/14).

For the period of November to February, forty-eight (48) files were opened.

Insurance

The Legal Department processed six (6) new claims by the NVs two (2) and the childcare centers two (2), and followed up with insurance companies. The Department settled a file worth \$ 1,154,471.60.

Coordination of the subscription to the Medical Travel insurance for the participants and travellers of the Arctic Winter Games 2023 in Wood Buffalo.

Socio-Judicial Services

The Department participated in the following meetings with:

- The Indigenous Socio-judicial Forum, which aims at proposing solutions to adapt the administration of justice to the Indigenous and Inuit realities (December 9);
- Saqjuq (NRBHSS) presentation on their mission, and all their services offered in Nunavik (January 23);

- Crime Victims Assistance Centres Network (CAVAC) to discuss orientations and programs for victims and witnesses of crimes (January 23);
- Meeting with the Direction des services professionnels correctionnels (DSPC) Nunavik (Correctional Professional Services) to determine how to strengthen the partnership between Probation Officers, Community Reintegration Officers and Victims Support Agents (January 24);
- Advisory Committee with the DSPC Nunavik and Makivik to review the Community Reintegration Program (January 26);
- The Chief Prosecutor, Nord du Québec to improve our collaboration (February 16).

Sapummijit (Crime Victims Assistance Centre of Nunavik)

The seven (7) Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (two (2) court sessions on the Hudson Coast and two (2) court sessions on the Ungava Coast).

From November to January, the Victims Support Agents assisted fifty-one (51) victims for their appearance in Court:

- Women - 81 %; Men - 12 %; including minors: 7 %
- Ungava Bay – 37 %; Hudson Bay – 63 %

Community Reintegration Officers

The four (4) Community Reintegration Officers attended court sessions in different communities (two (2) court sessions on the Hudson Coast and two (2) court sessions on the Ungava Coast), and assisted their clients with their community works.

During the reporting period, the Community Reintegration Officers ensured the follow-up of (ninety-eight) 98 files and met with their clients on a monthly basis:

- Ungava Bay 50 %; Hudson Bay 50 %

Training

The Department participated in the 3-day training and toolkit on sexual abuses of Inuit children, which was organized in Kuujjuaraapik by the Nunavik Regional Board of Health and Social Services (November 14-17).

Department Staff

M. Gerasimos Muzaula, Legal Advisor, returned to work on January 23, 2023 after a parental leave. Ms. Monica Angiyou was promoted to the position of Team Leader Community Reintegration Officer effective January 4, 2023. In addition, the recruitment process is on going to fill two (2) positions of legal advisor (respectively vacant since November 2021 and January 2022) as well as the positions of Victims Support Agents and Administrative Technician – Legal.

LEGAL, SOCIO-JUDICIAL & MUNICIPAL MANAGEMENT DEPARTMENT

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