



**LEGAL, SOCIO-JUDICIAL and  
MUNICIPAL MANAGEMENT department**

**ACTIVITY REPORT  
MAY TO SEPTEMBER 2021**

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The Legal, Socio-Judicial and Municipal Management Department is responsible for delivering technical assistance to the northern villages in the fields of legal and municipal affairs. It also provides legal advice and support to the KRG Departments. This includes drafting and reviewing contracts and agreements with departments of the federal and provincial governments, preparing resolutions, ordinances and bylaws adopted by the Council and the Executive Committee, and participating in the tender process. In addition, the Department coordinates the Sapummijit Crime Victims Assistance Centre, the Inuit Community Reintegration Officers Program and the Offence Management Bureau that provide services to the Nunavummiut.

**General Activities**

Collaborative work with departments and the Director General's Office in the drafting and/or review of various documents such as:

- Minister of Transport - Canada (Transportation) regarding marine infrastructure sustainability 2021 (Agreement);
- Société du Plan Nord (Director General's Office) regarding Tamaani Internet Phase 6 (Agreement).

Drafting of:

- 1 ordinance for the Council;
- 15 resolutions for the Council;
- 69 resolutions for the Executive Committee;
- 25 service contracts with various consultants and suppliers;
- Various letters to the ministère des Affaires municipales et de l'Habitation in regards to fiber optic projects.

Review of 46 calls for tenders documents and analysis of 40 bids received for various services and goods.

The Legal Department provided legal advice and opinions to departments on various topics (access to information requests (4), waiver forms, M-30 process, sole source service provider, tendering process, trademarks, etc.). Further, the Department continued its involvement in various litigious files, including coordination of external resources.

The Department participated in the virtual meetings of the Justice Working Groups in Nunavik (June 4, 10, 23, 29).

The Department took part in the one-week tour of the delegation of the Ministry of Justice in Nunavik aimed to visit venues where the itinerant court is held. During the tour, meetings were

held with the mayors of the Northern Villages of Kangiqsujuaq, Quaqtaq, Kangiqsualujuaq, Kangirsuk and Kuujuaq (August 2 - 5).

### **Technical Assistance Program to Northern Villages**

Drafting of resolutions, by-laws, service contracts, agreements, memos, letters and other documentation on municipal matters for the NVs including:

- Labor law ( job postings, disciplinary measures, dismissal letters and related resolutions);
- Funding requests;
- Preparation of the upcoming municipal elections.

On a daily basis, provide support to Mayors, Secretary-treasurers and municipal Managers on a variety of legal matters involving:

- Labour law (CNESST, Working Conditions, HR policies);
- Call for tenders;
- Incorporation of a non for profit organization.

The Department visited the NVs of Kangirsuk (June 10-11), to support municipal management and address issues at the request of the NVs. More specifically, the Department provided counsel in the areas of bookkeeping, loans, as well as general support in the day-to-day operations of the NVs.

### **The Offence Management Bureau**

The role of the municipal by-law enforcement officers is to enforce municipal by-laws and raise awareness on issues related to municipal regulations. There are currently officers in Kangiqsualujuaq, Kangiqsujuaq, Salluit, Kuujuaq and Puvirnituk (5/14).

For the period of May to September, 107 files were opened and 42 files were sent to court processed in anticipation of the next court sessions.

### **Insurance**

The Legal Department processed 12 new claims by the KRG (3) and the NVs (9) and followed up with insurance companies. The Department settled 5 files worth \$ 127,500.

The Department coordinated the renewal of insurance cargo for the period 2021-2022.

The Department manage with the Administration department the preparation of a call for tender for the appraisal of the KRG and Northern villages' buildings launched in July 2021. The appraisal is expected to take place in September and October – the revised value will be used for future insurances purposes (value and cost)

## **Socio-Judicial Services**

### **Sapummijit (Crime Victims Assistance Centre of Nunavik)**

The 6 Victims Support Agents ensured the follow-up of files and continued to provide victims with assistance mainly at the time of their appearance in court (10 court sessions by visioconferencing on the Hudson Coast, and 8 court sessions by visioconferencing on the Ungava Coast).

The Agents assisted 80 victims for their appearance in Court.

- Women - 69%; Men - 20%; Minors - 11%;
- Ungava Bay – 49%; Hudson Bay – 51%.

The Agents met on June 30 and July 8 by visioconferencing to discuss challenges and best practices and share experiences.

### **Community Reintegration Officers**

The 4 Community Reintegration Officers ensured the follow-up of 113 files and met with their clients on a monthly basis.

The Officers attended court sessions in different communities (10 court sessions by visioconferencing on the Hudson Coast, and 68 court sessions by visioconferencing on the Ungava Coast), and assisted their clients with their community works.

## **Department Staff**

Mrs. Nora Ikey (Salluit) and Mrs. Anna Kingalik (Inukjuak) have been recruited to fill the position of Victims Support Agent effective June 28, 2021.

Mrs. Caroline Drolet has been recruited to fill the position of Coordinator Socio-judicial services effective on **August 9**, 2021.

The position of Community Reintegration Officer (Kuujuaq) is vacant since July 28, 2021. The recruitment process is ongoing.

Similarly, the position of Victims Support Agent (Puvirnituaq) is vacant since August 17, 2021. The recruitment process is ongoing.

The position of Assistant Director is vacant since August 21, 2021. The recruitment is ongoing.

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Community Reintegration Officers

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Victims Support Agents (Sapummijit)

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