



JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

ASSISTANT DIRECTOR – INFORMATION TECHNOLOGY (PERMANENT, FULL TIME)

Reporting to the Director of Administration, the Assistant Director of Information Technology (IT) leads, supports, and promotes the strategic use of Information Technology to advance the KRG's mission. He works to understand, foster, and sustain relationships with key stakeholders, including staff, other organizations, outside agencies, various levels of government, and vendors. The Assistant Director will develop, adapt, and promote a vision to meet the future technology needs at the Kativik Regional Government, overseeing the employees who manage the day-to-day operations of the department and recommending strategies, priorities, and projects that will best achieve the KRG's strategic goals and objectives. The Assistant Director leads the IT section and has the following duties:

- Plan, organize, deploy and monitor all activities related to the Section and its services offerings;
- Manage the human, physical and financial resources under his/her responsibility;
- Conducts business analysis, and decides on major IT directions and guidelines;
- Plan and develop long-term strategy for increased performance, efficiencies, new IT directions;
- Oversee internal network and server architecture, capacity planning and disaster recovery plans;
- Leads major projects and performs data flow analysis, flow modeling and process development;
- Maintains superior standards in customer services;
- Ensure proper systems surveillance, alerting and 24x7 support for critical services;
- Carry out the implementation of different agreements and provide required reports;
- Provide reporting on application and bandwidth usage, current problems, historical and current trends and areas of flows/traffic congestion;
- Ability to study, evaluate and review various IT systems, equipment and related services;
- Simplify and/or automate processes when and where appropriate
- Perform other related duties and additional tasks as requested by the Department Director.
- Must keep good working relationship with the other technical teams such as the Tamaani Internet section and be able to share resources (in both directions) for:
 - Network design and operations
 - Field technicians (who travel to all communities)
 - Project Management
- Provide guidance and technical training to the Section and on occasion to other groups;
- Manage the documentation pertinent to IT operations:
 - Diagrams (physical, logical, network and application layers)
- Any other related task as requested by the Director of the Administration Department.

QUALIFICATIONS:

- University/College diploma in a business administration field, with good knowledge of IT systems engineering and architecture OR University/College diploma in a technical field with good knowledge and experience of management and business practices;
- Exceptional relevant work experience will also be considered;
- A minimum of seven (7) years of management experience with a small technical team within an IT setting is required;
- Solid and practical skills in project management, budget preparation and monitoring and employee management;
- Sound knowledge of datacenter/Broadband/Internet facilities, systems and networks;
- Demonstrated leadership, organizational skills and initiative;
- Capacity to work with a minimum level of supervision;
- Excellent analytical and problem-solving skills;
- Experience in a multicultural environment (a strong asset);
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French

Place of work: Kuujuaq.
Salary: Min. \$94,416– Max. \$135,322 yearly
Benefits: Cost-of-living differential: minimum \$8 500 annually.
Food allowance: minimum \$3 453 annually.
Annual leave trips: maximum of 3 per person.
Group benefits including Simplified Pension Plan
Vacation: 30 days annually.
Statutory holidays: 20 days including 10 during the Christmas period.

Please forward your résumé to:

Human Resources
Kativik Regional Government
P.O. Box 9
Kuujuaq QC J0M 1C0
Fax: 819-964-2975
Email: humanresources@krg.ca

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.

Only candidates selected for an interview will be contacted