



JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra-municipal body with jurisdiction over the territory of Québec located north of the 55th parallel, is looking for an energetic and motivated individual to work in the capacity of:

COORDINATOR - RESILIENCE PLAN (3 YEAR CONTRACT POSITION)

Reporting to the Director of the Civil Security Department and working closely with the civil security coordinators and collaboratively with other strategic partners, the Coordinator - Resilience Plan ensures the implementation of a Disaster Risk Regional Management Approach in accordance with the *Act respecting civil protection to promote disaster resilience*. The Coordinator - Resilience Plan will plan and elaborate a Nunavik Public Safety and Awareness Strategy.

The duties and responsibilities of the Coordinator - Resilience Plan include:

- Leading, supporting and co-coordinating the Disaster Risk Management Committee.
- Researching and documenting information within local communities in Nunavik related to the assessment of natural and man-made hazards.
- Ensuring effective Disaster Risk Management with the Ministère de la Sécurité Publique (MSP) and local communities.
- Compiling and documenting information on past research initiatives related to disaster risk management (i.e., CEN Laval, VRAC PARC etc.).
- Collaborating in the evaluation and assessment of regional risk management and mitigation.
- In collaboration with the Nunavik - Regional Emergency Preparedness Advisory Committee (N-REPAC), fostering engagement and leadership among the authorities responsible for disaster risk management.
- Contributing to the defining of environmental hazard and risk identification.
- Collaborating with stakeholders to identify disaster risk prevention and mitigation measures.
- Advising and making recommendations on the implementation and follow-up of prevention framework projects.
- Advising communities on available government financial relief programs for disaster risk prevention and mitigation.
- Collaborating with community partners and stakeholders, to elaborate a strategy with regard to any potential or impending hazard.
- Liaising with local resources to promote community activities focused on emergency preparedness and risk management.
- Ensuring the follow-up and monitoring of various projects and activities under the resilience plan.

Requirements:

- Bachelor's degree in Administration or a related field. Relevant technical and work experience and achievements will also be considered.
- Demonstrated experience in emergency planning and risk management
- A degree or relevant experience in Project management will be considered an asset.
- Basic budget management and follow up experience or accounting skills will be considered an asset.
- Strong communication and leadership skills
- Demonstrated organizational skills and attention to detail
- Ability to work under pressure and respect tight deadlines
- Demonstrated ability to create and maintain strong working relationships with stakeholders.
- Knowledge of the Nunavik territory and traditional Inuit knowledge will be considered an asset.
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French.
- Available to travel frequently



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Administration régionale KATIVIK Regional Government
P.O. Box 9 KUJJUAQ (QUÉBEC) CANADA J0M 1C0

Place of work: Hybrid with travel in Nunavik
Salary: Per applicable salary scale (Class 92): Min. 96, 629\$ - Max. 132, 852\$
Benefits: Lodging paid while working in the northern villages;
Meals and expenses paid while travelling in Nunavik;
Group benefits including Simplified Pension Plan;
Vacation: 20 days/year;
Statutory holidays: 20 days including 10 during Christmas holidays.

Please send your resume in English before 5:00 p.m., July 21st, 2025, to:

Human Resources
Kativik Regional Government
P.O. Box 9
Kuujuaq QC J0M 1C0
Fax: 819-964-2975
Email: humanresources@krg.ca

The KRG is an equal-opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.

Only candidates selected for an interview will be contacted.