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Administration régionale KATIVIK Regional Government
P.O. Box 9 KUUJJUAQ (QUÉBEC) CANADA J0M 1C0

JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

DIRECTOR, PINGUALUIT PARK
(PERMANENT / FULL TIME POSITION)

Under the supervision of the Assistant Director Parks Operations of the Renewable Resources, Environment, Lands and Parks Department, the Director of Pingualuit Park is responsible for planning, managing, coordinating and monitoring the day-to-day activities of the park, the management and protection of the park's natural environment, as well as all the educational, interpretation, accommodation and recreation services and products offered therein. More specifically, the Director's responsibilities are:

- Supervise and manage staff in accordance with the applicable collective agreement and KRG policies and procedures;
- Ensure compliance with all applicable laws and regulations related to the protection, development and use of the territory and with the delivery and practice of conservations, recreation, educational activities, and other activities;
- Cooperate with the park's operation section to design, prepare and implement the activities and services that will be offered, in compliance with approved budgets;
- Monitor operation budget and participate in the yearly budget preparation;
- Organize equipment and facility maintenance such that the equipment and facilities in question meet safety standards applicable to clients, stakeholders and employees;
- Collaborate with the Assistant Director Parks Operations in the implementation of the infrastructure agreement;
- Involve all employees in the management of the park by implementing consultative mechanisms;
- Participate in the development and implementation of safety standards and measures for clients and employees;
- Develop relations with the business community and establish partnerships with parties that are interested in investing in or creating new services, products and activities;
- Play an active role locally and regionally by maintaining effective contact with all local and regional stakeholders and partners involved in the activities and services of the park;
- Prepare and follow-up on yearly objectives as well as required draft reports and correspondence;

Qualifications:

- Bachelor degree in administration or in a related field or equivalent work experience can also be considered;
- 5 years of relevant working experience;
- Possess solid teamwork experience;
- Excellent organizational, analytical, problem-solving, and communications skills (verbal and written);
- Languages spoken and written fluency in Inuktitut and English and/or French; trilingual is considered an asset;
- Accounting experience;
- Possess a working knowledge of computer software (Word, Excel, and PowerPoint).

Place of work: Kangiqsujuaq
Salary: Min. $93 011 yearly – Max. $127 890 a year based on 35 hours/week.
Benefits: Cost-of-living differential: minimum $ 11 834 annually.
Food allowance: minimum $ 3 683 annually.
Annual leave trips: minimum 3.
Group insurance.
Vacation: 30 days annually.
Statutory holidays: 19 days including 10 during the Christmas period.

Please send your resume before 5 o'clock on November 15, 2024 to:

Human Resources
Kativik Regional Government
P.O. Box 9
Kuujjuaq QC J0M 1C0
Fax: 819-964-2975
Email: humanresources@krg.ca

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, *conditions may vary to promote the employment of Inuit candidates.*

Only candidates selected for an interview will be contacted.