



## JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

### JANITOR (Permanent, Full-Time)

Reporting to the Coordinator Operations, the Janitor will keep offices, main entrance, rest rooms and furniture clean and in an orderly condition by washing and waxing the floors, vacuuming, emptying wastepaper baskets, washing windows, etc.

#### RESPONSIBILITIES:

- Clean floors by sweeping, mopping, scrubbing and/or vacuuming them;
- Stripping, sealing, finishing, and polishing floors when needed;
- Gathering and emptying wastepaper baskets and bringing the trash in the main container;
- Servicing, cleaning, and supplying bathroom;
- Cleaning windows, glass partitions, etc.;
- Dusting furniture, some walls, and some equipment;
- Notifying to management the need for any repair;
- Performing other related duties as required by the supervisor.

#### REQUIREMENTS:

- being familiar with various pieces of cleaning equipment;
- having an understanding of cleaning chemicals;
- possessing a minimum of 3 months of relevant experience in cleaning servicing;
- being available for training;
- being reliable and prompt and also available to work during evening or weekend;
- Being of good moral character.

Place of work: Inukjuak  
Salary: Min: \$31 528 yearly – Max: \$43 021 yearly (E1)  
Other benefits: Cost-of-living differential: minimum \$10 033 annually.  
Food allowance: minimum \$5 154 annually;  
Annual leave trips: maximum of 3 per person annually  
Simplified Pension Plan: 6% employer, 4% employee;  
Group Insurance;  
Vacation: 20 days/year;  
Statutory Holidays: 20 days including 10 days during Christmas.

Please send your resume in English to:

**Human Resources**  
**Kativik Regional Government**  
**P.O. Box 9**  
**Kuujuaq, Québec J0M 1C0**  
**Fax: (819) 964-2975**  
**Email: [humanresources@krq.ca](mailto:humanresources@krq.ca)**