



## JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supramunicipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

### **JANITOR (Permanent, Full-time)**

Reporting to the Coordinator Transport Operations and Maintenance, the Janitor will keep offices, main entrance, rest rooms and furniture clean and in an orderly condition by washing and waxing the floors, vacuuming, emptying wastepaper baskets, washing windows, etc.

#### RESPONSIBILITIES:

- Clean floors by sweeping, mopping, scrubbing and/or vacuuming them;
- Stripping, sealing, finishing and polishing floors when needed;
- Gathering and emptying wastepaper baskets and bringing the trash to the main container;
- Servicing, cleaning and supplying bathroom;
- Cleaning windows, glass partitions, etc;
- Dusting furniture, some walls and some equipment;
- Notifying to management the need for any repair;
- Waste Containers & Smoking Urns Empty, clean as needed front of terminal.
- Spot cleaning as required.
- Ensure cleaning supplies and paper products are stocked and replenished as required.
- Performing other related duties as required by the supervisor.

#### REQUIREMENTS:

- Being familiar with various pieces of cleaning equipment;
- Having an understanding of cleaning chemicals;
- Possessing a minimum of 3 months of relevant experience in cleaning servicing;
- Being available for training;
- Being reliable and prompt and also available to work during evening or week-end;
- Being of good moral character.
- Have the ability to get to and from airport.

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| Place of work:  | Kuujuaq   |
| Salary:         | Min: \$30 610 yearly – Max: \$41 769 yearly (Class 1)   |
| Other benefits: | Cost-of-living differential: minimum \$8 500 annually.<br>Food allowance: minimum \$3 707 annually.<br>Annual leave trips: minimum 3.<br>Simplified Pension Plan: 6% employer, 4% employee<br>Group insurance.<br>Vacation: 20 days annually.<br>Statutory holidays: 20 days including 10 during the Christmas period |

Please submit your résumé before 5:00pm, October 18th, 2023, to:

Human Resources Advisor  
Kativik Regional Government  
P.O. Box 9  
Kuujuaq, Québec J0M 1C0  
Fax: (819) 964-2975  
E. Mail: [humanresources@krq.ca](mailto:humanresources@krq.ca)

*The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.*

*Only candidates selected for an interview will be contacted.*