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Administration régionale KATIVIK Regional Government
P.O. Box 9 KUJJUAQ (QUÉBEC) CANADA J0M 1C0

- Web server configuration and management
- Maintaining SQL Servers, MS SQL Database Administration, Etc;
- Familiarity with Office 365 Suite: On-Premise, Hybrid, Cloud
- One or more low- to mid-tier languages: C, Python, Rust, Go

PERSONAL QUALITIES / ABILITIES

- Highly flexible and able to quickly adapt to changing priorities to manage strict timelines
- Strong business acumen; change management, negotiation, and facilitation skills
- Highly organized, self-motivated, customer oriented and able to work independently as well as within a team
- Excellent problem solving and attention to detail. Able to manage multiple deadlines/projects and keep key players informed
- Possesses exceptional strategic thinking, planning and relationship skills
- Proven ability to collaborate, build relationships and influence individuals at all levels in a matrix-management environment both internal and external
- Ability to demonstrate clarity of thought while under pressure and the ability to deal with rapid change in business needs, competing priorities, processes, and technologies
- Strong communication skills with a proven ability to understand key concepts and communicate effectively with technical staff, business stakeholders and senior management
- Ability to embrace continuous improvement while proposing new and/or better ways of doing things
- Demonstrated ability to work in a fast-paced environment with a high degree of change while maintaining critical analysis
- Ability to transfer his/her knowledge to others;
- Strong focus on customer service oriented personality;
- Good verbal and written communication skills;
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French;
- Must be available to occasionally work overtime, outside office hours and be available on-call;
- Must be available to travel within Nunavik occasionally.

Place of employment: Kuujuaq
Salary: Min. \$50 950 – Max. \$87 221 yearly (E9)
Other benefits: Cost of living differential: Minimum of \$8 500/year;
Food allowance: Minimum of \$3 453/year;
Annual leave trips: Maximum of 3 per person, per year;
Simplified Pension Plan: 6% employer, 4% employee;
Group Insurance;
Vacation: 20 days/year;
Statutory Holidays: 19 days including 10 during Christmas holidays.

Please send your resume in English **before February 14, 2022 at 5:00 p.m.** to:

Human Resources Department
Kativik Regional Government
P.O.Box 9
Kuujuaq QC J0M 1C0
FAX: (819) 964-2975
E-mail: humanresources@krq.ca

** An employee is entitled to receive at least the Northern benefits allocated to an employee without dependants. An employee with dependants is entitled to benefits for her/his spouse and eligible dependants.*

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.

Only candidates selected for an interview will be contacted.