



### JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

#### Observer / Communicator

Under the supervision of the Coordinator of Airport Operations and Maintenance, the Observer /Communicator (O/C) works in a Community Airport Radio Station (CARS) located at the Airport of a Northern Village. They provide the community with aviation support through radio communication, weather observing and reporting, and by following various operational directives and procedures to ensure the operational integrity of the airport and its various systems. O/C duties include but are not limited to:

- Append automated HWOS hourly weather data with manual weather observations which are transmitted electronically to NavCanada;
- Communicate with pilots and vehicle operators, to give information on local weather conditions, air traffic, runway conditions, emergency situation and other information, as requested or required;
- Inspect and report on movement area surface condition through a computerized reporting software;
- Perform daily, weekly and monthly inspection reports on the serviceability of various airport systems and equipment;
- Compile daily statistics on aircraft movements;
- Complete on as required basis reports for the following airport programs: Safety Management Systems, Wildlife activity, Emergency Response, security incident; operational irregularities, incidents and accidents;
- Assist the airport maintainer in the receiving process of supplies and materials at the airport for various KRG departments;
- As the local representative of KRG Transport, ensure the overall operational integrity of the airport and report identified deficiencies back to management for corrective action.

#### The selected candidate must:

- Be certified from NAVCANADA as a flight service specialist or Observer/Communicator;
- Be willing to work on a rotating shift schedule of 14 or 28 consecutive days on/off;
- Work days are 10 hours per day with standby after-hours and occasional over-time (to cover medivacs, scheduled flights, winter operations, and infrastructure projects);
- Have at least a Secondary 3 diploma (grade 9);
- Have good judgment, planning and problem solving skills;
- Have the ability to work long hours alone at times with remote supervision;
- Demonstrate a high standard of dependability, reliability and safety;
- Have an excellent attendance record;
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French;
- Detain a valid Restricted Radio Operator's License from Industry Canada;
- Have a very good knowledge of computers and basic office software: Word, Excel, Outlook;
- Possess good hearing and eyesight according to Transport Canada standards;
- Possess a valid provincial or territorial driver's license and successfully pass the Airside Vehicle Operator's Permit course;
- Be able to draft, issue, revise and remove Notice to Airman (NOTAMS);
- Be a restricted radio telephone operator accredited examiner, an asset;
- Be available to attend and pass an intensive on-the-job training period of 2-3 weeks at the designated airport to receive site-certification from an authorized trainer-evaluator.
- Experience in site certification, an asset

Work schedule and place of work: the selected candidate will work on a rotation schedule of two to four weeks work in Nunavik followed by two to four weeks paid leave (70 hours weekly) (2-2 or 4-4)

Place of work: Nunavik.  
Salary: Min.: \$36 765 yearly – Max. \$60 897 yearly (E-6)  
Other benefits: Travel expenses while in Nunavik  
Simplified Pension Plan: 6% employer, 4% employee  
Group insurance  
Vacation: 20 days/year  
Statutory holidays: 19 days

Please send your résumé to:  
Kativik Regional Government  
P.O. Box 9  
Kuujjuaq QC J0M 1C0  
Fax: 819-964-2975  
Email: [humanresources@krg.ca](mailto:humanresources@krg.ca)

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.