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Administration régionale KATIVIK Regional Government
KATIVIK P.O. Box 9 KUUJJUAQ (QUÉBEC) CANADA J0M 1C0

JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

PROJECT MANAGER – SUSTAINABLE LAND USE DEVELOPMENT
(Permanent, Full-time position)

The Environment and Lands Section of the KRG Renewable Resources, Environment, lands and Parks department is responsible for planning new expansions areas in the Northern Villages, which need to take into account issues related to the built environment, in particular, permafrost, rugged topography, snow accumulation, drainage, availability of granular material in order to assure the sustainable planning and the development of the communities.

Reporting to the Assistant Director Environment and Lands and/or the Land Use Coordinator, the selected candidate will be working in close collaboration with other departments of KRG, the northern villages and other stakeholders and will be responsible of collecting all relevant data and information on the development areas and coordinate the design of a comprehensive expansion development plan. The goal of this plan is to identify and design a future development areas for the communities to insure the sustainability of all the infrastructures on a long-term period, take into account future climate and propose adaptations to climate change. The selected candidate will also be responsible of the following:

- Coordinate consultants for the site investigations such as photo interpretation, geotechnical investigation, civil engineering, etc., and produce in-depth site analysis;
- Coordinate and supervise the design of the expansion area with the northern villages, the KRG land use planners, the consultants and the stake holders and update documents and procedures for expansion projects;
- Coordinate and carry out the preparation of tender documents if required;
- Ensure deadlines are respected, budgets, project modifications, inspections, submission of follow-up reports to the authorities, etc. ;
- Ensure that the comprehensive expansion development plan are carried out in compliance with laws, regulations, guidelines, standards and good practices;
- In collaboration with the consultants involved, establish and compile in a document a set of best practices using the data collected throughout the project;
- Ensure the administrative management of construction projects;
- Perform any other duties as required.

Required qualifications:

- Hold a post-secondary diploma in a related field (engineering, urban planning, geography, architecture, project management, etc.). Relevant work experience will also be considered;
- Minimum of three (3) years of experience in a related field (engineering, urban planning, geography, architecture, project management, etc.);
- Experience or knowledge of construction standards in northern context is considered an asset;
- Excellent organizational skills;
- Strong oral and written communication skills;
- Demonstrated ability to work efficiently with limited supervision;
- Strong team work competencies;
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French;
- Working knowledge of computer software applications (Microsoft Office including MS project), Autocad and ArcGIS (an asset);
- Must be available to travel frequently throughout Nunavik.

Place of work:	Kuujjuaq
Salary:	Min: $56 763 yearly – Max: $97 171 yearly (E9)
Other benefits:	Cost of living differential: Minimum of $8 500/year Food allowance: Minimum of $3 707/year Annual leave trips: maximum of 3 per person annually; Group benefits including Simplified Pension Plan; Vacation: 20 days/year Statutory Holidays: 20 days including 10 during Christmas holidays

Please submit your resume to:

Human Resources
Kativik Regional Government,
P.O. Box 9
Kuujjuaq QC J0M 1C0
Fax: (819) 964-2975
Email: humanresources@krg.ca

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.

Only candidates selected for an interview will be contacted.