



## JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supramunicipal body with jurisdiction over the territory of Québec located north of the 55th parallel, is looking for an energetic and motivated individual to work in the capacity of:

### **Senior – Implementation Facilities specialist (Permanent - Full time on rotation)**

Reporting to the assistant Director of Tamaani and working closely with the other employees of the Department, the Project Manager – Implementation Facilities specialist ensures the management and monitoring of infrastructure for all sites as well as for the different technologies used by Tamaani.

In addition to the duties and responsibilities of the Implementation Facilities Specialist the Senior - Implementation Facilities Specialis will be responsible for:

- Assist in the creation, implementation and revision of Tamaani policies and guidelines
- Plan and manage the implementation of Tamaani projects
- Ensure the overall monitoring of projects for project owners: compliance with deadlines, budgets, rules and standards, project modifications, project inspections by professionals, payments, financing, warrantees, etc.;
- Make recommendations to the Assistant Director on infrastructure changes and future requirements
- Ensures the upkeep and maintenance of Tamaani infrastructure, shelters (generators, HVAC), Satellite dishes, Towers and warehouses
- Take care of the logistics of receiving and shipping parts and equipment
- Implementation of an inventory system for parts, equipment and tools
- Coordinate and carry out the preparation of tender documents
- Develop and implement a preventive maintenance plan
- Plan schedules and necessary resources in cooperation with the assistant director
- Ensure for procedural compliance with the disaster recovery plan (hardware & data recovery)
- Perform any other duties as required

#### **Requirements:**

- have a strong knowledge of the different technologies in place, FTTH, Satellite C band, Wireless PTP or PTMP, LTE
- Candidates holding a Professional Engineer license, or designations such as EIT or CET will be considered with priority; a professional Project Management certificate is considered an asset.
- Possess at least three (3) years of relevant progressive work experience as project manager or coordinator and giving technical assistance;
- Municipal project management experience, particularly in linear infrastructure and civil work projects, is a strong asset;
- Ability to process and maintain several files simultaneously in a structured and organized manner;
- Initiative, independent and capacity for teamwork;
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French
- Solid working knowledge of *Microsoft Office*, as well as other specialized software (*AutoCAD*, etc.);
- Working knowledge of MS Project and/or Primavera P6 is a strong asset;
- Available to travel frequently in Nunavik;

#### **Work experience North of 55th parallel is a definite asset.**

- Work schedule and place of work: 6-3 rotation schedule: 6 weeks working in the Northern Villages (52.5 hours weekly), followed by 3 weeks paid leave (35 hours weekly)

#### **OR**

- Work schedule and place of work: 4-2 rotation schedule: 4 weeks working in the Northern Villages, followed by 2 weeks paid leave (35 hours weekly);

**Place of work:** Nunavik  
**Salary:** Minimum \$60 205 and maximum \$103 305 annually (Class 10).  
**Benefits:** Travel expenses paid, while in Nunavik;  
Simplified Pension Plan: 6% employer, 4% employee;  
Group Insurance;  
Vacation: 20 days/year;  
Statutory Holidays: 20 days including 10 days during Christmas

Please send your resume before December 1, 2023, to:

**Human Resources  
Kativik Regional Government  
P.O. Box 9  
Kuujuaq QC J0M 1C0  
Fax: 819-964-2975  
Email: [humanresources@krg.ca](mailto:humanresources@krg.ca)**

*The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.*

*Only candidates selected for an interview will be contacted.*