



JOB OPPORTUNITY

The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

SANAJIIT COORDINATOR – CONSTRUCTION/MINING (2 year contract, Full Time)

Sanajit is a project for Nunavik apprentice and journeyman construction workers, which focuses on developing a strong and autonomous regional construction workforce through the delivery of work placement and training services. Reporting to the Assistant Director and Director of Sustainable Employment, the Sanajit Coordinator will be a resource person for all employment and training projects in Nunavik in the field of construction and mining. The Coordinator will act as liaison officer between the contractors and workers. The Sanajit Coordinator will be responsible to:

- Evaluate requirements and provide support to Nunavik construction workers;
- Provide support and information on obligations to construction contractors in Nunavik in collaboration with CCQ;
- Prepare, organize and follow up on training completed by project participants;
- Assist on the visit to construction sites on a regular basis to verify participants registration and training information with the Employment Counselor of Sanajit;
- Quantify resources required for each construction trade on a yearly basis;
- Devise and evaluate the training program for each trade in collaboration with the Kativik Ilisarniliriniq;
- Maintain workers database and monitor CCQ requirements for certification;
- Maintain statistics on Inuit participation in the construction and mining industry;
- Promote the various construction and mining trades and recruit project participants;
- Provide Coordination for the Kautapikut strategic table;
- Perform any other duties requested by the Department Director.

QUALIFICATIONS

- Vocational degree in a field of construction; 10 years of experience in the construction trade will also be considered;
- Project Management experience will be considered an asset;
- Working knowledge of Microsoft *Office Suite*;
- Possess strong organizational skills and be reliable;
- Excellent analytical, organization and decision making skills;
- Have a good working knowledge of Microsoft Office software;
- Be able to communicate orally and in writing in at least two of the following languages: Inuktitut, English and French;
- Be willing to travel in the Nunavik region and live in shared facilities.

Place of work: Kuujuaq
Salary: Based on the applicable management salary scale
Other benefits: Cost of living differential: Minimum of \$8 500/year;
Food allowance: Minimum of \$3 453/year;
Annual leave trips: Maximum of 3 trips per person/year;
Pension Plan;
Group insurance;
Statutory holidays: 19 days, including 10 days during the Christmas holidays;
Vacation: 30 days/year.

****Posting will remain open until the position is filled****

Please send your resume in English to:

**Human Resources
Kativik Regional Government
P.O. Box 9
Kuujuaq QC J0M 1C0
Fax: 819-964-2975**

** An employee is entitled to receive at least the northern benefits allocated to an employee without dependants. An employee with dependants is entitled to benefits for her/his spouse and eligible dependants.
The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.*

Only candidates selected for an interview will be contacted.

Email: humanresources@krq.ca