



ADMINISTRATION Department

ACTIVITY REPORT SEPTEMBER TO NOVEMBER 2025

The Administration Department provides support and a variety of services to every KRG department, as well as to the organization's Regional Council and Executive Committee. It also manages Tamaani Internet.

The department's activities are divided into four sections:

1. Asset Management
2. Supply Chain and Logistics
3. Information Technology
4. Tamaani Internet

1. Asset Management

The Asset Management Section focuses on enhancing the efficient and effective use of all KRG fixed assets throughout their lifecycle, from acquisition to disposal. This involves providing regular inspections and identification of furnishings in occupied and unoccupied housing units, ensuring that newly renovated units are fully equipped with existing or newly purchased items. We also coordinate the allocation of available housing units to employees.

- Over this reporting period, the section successfully completed the disposal process for assets that were no longer required for KRG operations. The process began with an internal offer period open to all KRG departments, followed by an offer to the Northern Villages (NVs) from September 17 to 31, 2025, and concluded with a public call for tenders held from October 1 to 15, 2025.
- Over this period, the section received and organized all furniture delivered through the third sealift. The team ensured proper allocation and storage of items required for KRG houses and transit accommodations in Kuujjuaq, promoting efficient use and allocation of resources.
- Throughout this period, significant efforts were dedicated to identifying areas for improvement to develop a comprehensive asset management policy that will standardize asset registration and disposal procedures. This initiative aims to establish clear compliance guidelines, enhance accountability, and ensure the effective management of assets across all KRG departments.

2. Supply Chain and Logistics

The Supply Chain and Logistics Section plays a vital role in ensuring efficient procurement, transportation and delivery of goods and services across all KRG operations, supporting the organization's mission through strategic planning and effective resource management.

- The second sealift has been completed, and the third sealift of 2025 is currently underway, with approximately 6,000 m³ of northbound cargo and 3,600 m³ of retrograde materials. The Supply Chain team provided logistical and procurement support to several Northern Villages (NVs) for vehicle shipments through KRG's transportation network. A post-season review has been initiated to evaluate the performance of the 2025 sealift operations and identify opportunities for improvement in preparation for the 2026 season.
- Over this period, the Procurement section generated 334 purchase orders with a total combined value of \$41 million, representing a 10% increase in dollar value compared to the same period in 2024. This growth highlights the department's expanding procurement support for KRG operations and community projects.
- Throughout this period, the Travel section played a key role in supporting employee mobility across Nunavik and beyond, processing over 2100 travel warrants valued at approximately \$4.1 million. Travel arrangements were coordinated with Canadian North, Air Inuit, FCNQ hotels, landholding inns/camps, and other partners, ensuring smooth, reliable, and cost-effective travel services for KRG employees.
- The department introduced major updates to the Procurement section to improve efficiency, automate processes, and enhance end-user visibility. A new desktop application is being developed to streamline the tendering process, reduce manual email exchanges, and eliminate redundant administrative steps, leading to faster, more transparent, and automated operations.

3. Information Technology

- For this reporting period, 830 Help-Desk tickets were opened, and 785 (95%) were successfully resolved and closed. These numbers represent a 14% increase in new tickets opened over the same period last year.
- We have completed an audit of our current cybersecurity tools and are satisfied that the KRG has tools and services that align perfectly with our requirements. Our tools and services will be accessed again next year as part of our internal review of all aspects of the network.
- Internal and external network penetration testing has finished; we are working on resolving all critical and high alerts. Its worth mentioning that our critical and high alerts have decreased since last year.
- For this reporting period, the team has created and onboarded 11 new KRG employee users.

- The IT team has received Dilitrust administrator and end user training, initially we will be implementing this paperless meeting solution for the EC members. We are expecting this to be rolled out before the end of the year.

4. Tamaani Internet

Strategic Telecommunication Development

- As part of the ongoing EAUFON 3 program, the KRG contracted Arctic Research Foundation to conduct community information sessions, and a detailed shore end marine survey. The survey has been completed. The data is being compiled and will be reviewed by KRG in mid-November. The information from this survey and the previous route survey will be used as technical specifications in the subsequent call for tender process.
- A terrestrial survey was completed at the outskirts of Kuujjuaq during the month of October to properly identify the planned cable route between the cable landing location on the Koksoak River and the Tamaani shelter in the community. The maps should be concluded by the end of November. The maps will be used as technical specifications in the subsequent call for tender process.
- A call for tender is in process tender for the manufacturing, shipping and installation of the beach manholes for the seven Ungava Bay communities.
- For the Kuujjuaq to Kawawachikamach fibre-optic cable, a contract was awarded to Electro Saguenay Ltd to finalize routing design, procure and install the cable. At present, Electrosag has done 70% of the Light Detection and Ranging (LIDAR) survey. Electrosag and KRG are reviewing and approving the goods to be supplied to the project.
- For the Deception Bay to Kangiqsujuaq overland fibre-optic cable, a public call for tender has been launched on the SEAO site. A bidder site visit took place during the first week of November.

Network Operations

- The team remains focused on managing the enhanced bandwidth offering and various network components ensuring seamless operations for our customers.
- The team has successfully developed and implemented new workflows enhancing our efficiency and streamline our processes.
- We are reviewing the guidelines to ensure we maintain compliance with Bill C-8, known as the "Operators of Critical Infrastructure" legislation. This legislation mandates that operators of critical infrastructure adhere to stringent cybersecurity measures, and we need to be proactive in our approach.
- Bandwidth analysis continues because it is crucial for understanding our network's performance and identifying any potential bottlenecks or areas for improvement. This

analysis is crucial as it helps us ensure that we have enough capacity to efficiently handle our customers' needs.

Field Operations

- The inventory of assets in each community has been brought up to date. This ensures that we can accurately track our equipment, spare parts, and materials.
- As a result of various types of damage to our aerial fiber network, we are implementing back-up solutions ensuring connectivity while repairs are carried out. Depending on the location and severity of the break, these repairs can sometime take several days to repair.
- During this reporting period, we have decommissioned numerous aging and end of life network components, paving the way for more advanced solutions. Additionally, the CATV connection setup linked to FCNQ, along with fiber connections and service preparations, has been successfully completed in six villages.
- The team has been diligently carrying out ongoing monitoring and preventive maintenance across all connected sites to ensure consistent and reliable service. This proactive approach helps us to maintain the quality and reliability of our network.

Customer Service

- Tamaani's customer service team handles over 65 requests per day, ranging from account updates to new service activations and reconnections. The team combines speed, technical expertise, and customer care to keep Nunavik connected.
- All communities in Nunavik have now been transitioned to submarine fiber on the Hudson coast and fiber connections linked to Starlink on the Ungava coast. The LTE service remains available to serve customers who have moved into new houses in each village.
- The CSR team is introducing the new Tamaani Internet packages across both coasts, now that we can offer speeds comparable to our competitors.
- We remain committed to keeping our customers well-informed about any planned internet outages in their community. It's essential that we ensure our customers are aware of any scheduled disruptions.

See Appendix A for staff listing (next page).

Appendix A

Administration Department Employees

Name	Title	Phone Extension	Email
Daryl Combden	Director	2303	dcombden@krg.ca
Mae Makiuk	Administrative Technician	2394	mmakiuk@krg.ca

Supply Chain, Logistics and Asset Management

Ahmad Allami	Assistant Director	2299	aallami@krg.ca
Vacant	Procurement Coordinator		
Corina Scott-Fisher	Senior Buyer Temp	2346	
Pierre O. Caron	Senior Buyer	2394	pcaron@krg.ca
Steve Lefebvre	Senior Buyer	N/A	slefebvre@krg.ca
Vacant	Senior Buyer		
Johnson Thomas	Buyer	2515	
Vacant	Buyer		
Nsam Isabel Fenui	Travel Coordinator		nifenui@krg.ca
Tommy Sequaluk	Travel Reservation Agent	2217	tsequaluk@krg.ca
Susan Tuglavina	Travel Reservation Agent	2334	stuglavina@krg.ca
Jennifer Abraham	Travel Reservation Agent	2207	jabraham@krg.ca
Seonja Joo	Travel Reservation Agent	2350	sjoo@krg.ca
Melanie Knight	Asset Management Coordinator	2409	mknight@krg.ca
Wray Willson	Logistics/Ops Coordinator	2369	wwillson@krg.ca
Vacant	Logistics Technician		
Vacant	Messenger Van Driver		
Janice Walsh	Receptionist		jwalsh@krg.ca
Sarah Gordon	Receptionist		sgordon@krg.ca
Anita Koneak	Janitorial Kuujjuaq		akoneak@krg.ca
Vacant	Janitorial Kuujjuaq		
Vacant	Janitorial Umiujaq		
Vacant	Janitorial Inukjuak		
Betsy Tarkik	Janitorial Salluit		
Vacant	Janitorial Kuujjuaraapik		

IT Section

Kirk Linton	Assistant Director	2342	klinton@krg.ca
Martin Chaperlin	Sr. Systems Administrator	2390	mchaperlain@krg.ca
Dominic Gauthier	Sr. Systems Administrator	2410	dgauthier@krg.ca
Anton Gatsukovich	Systems Administrator	2263	agatsukovich@krg.ca
Anas Habash	Application Specialist	2372	ahabash@krg.ca
Kevin Sylvestre	IT Specialist (Rotation)	2413	ksylvestre@krg.ca
Raymond Fortin	IT Specialist (Rotation)	2390	rfortin@krg.ca
Phillip Han	IT Specialist	2331	phan@krg.ca
Shubham Rathore	IT Specialist	2202	srathore@krg.ca
Furrukh Rao	IT Specialist	2214	frao@krg.ca
JP Desmarais	IT Specialist	2215	jpdesmarais@krg.ca
Vacant	Network Security Specialist		

Tamaani Internet

Eric Landry	Assistant Director	2462	elandry@krg.ca
Vacant	Admin Technician		
Jonathan Moraal	Network Ops Coordinator	2465	jmoraal@krg.ca
Christopher Morrell	SR Network Administrator	2468	cmorrell@krg.ca
John Fann	SR Network Administrator	2459	zfan@krg.ca
Sai K. Yadia	SR Network Administrator	2469	skyadia@krg.ca
Laith Qunnis	Project Manager		lqunnis@krg.ca
Theo Theriault	Field Ops Coordinator	2463	ttheriault@krg.ca
Vacant	Team Leader		
Robert Sansregret	Team Leader	2461	rsansregret@krg.ca
Hamze Aouayeb	Implementation Specialist		haouyeb@krg.ca
Carlos Carrillo	Implementation Specialist	2468	ccarrillo@krg.ca
Joachim Jamme	Implementation Specialist		jjamme@krg.ca
Gilles Eric Girouard	Implementation Specialist		
Bruno Ferland	Implementation Specialist	2468	bferland@krg.ca
Norman Gordon	Implementation Specialist	2460	ngordon@krg.ca
Stefan St-Hilaire	Tier two support technician	2424	ssthilaire@krg.ca
Vacant	Tier two support technician		
B Guillermo	Coordinator Internet Services	2456	bguillermo@krg.ca
Vacant	Regional Agent		
Vacant	Customer Support		
Anna Eliyassialuk	Customer Support	2453	aeliyassialuk@krg.ca
Lydia Cooper	Customer Support		lcooper@krg.ca
Jennifer Angnatuk	Customer Support (Term)	2466	jangnatuk@krg.ca
Vacant	Customer Support (Term)		
Vacant	Accounting Clerk		