



The Kativik Regional Government (KRG), a supra municipal body with jurisdiction over the territory located north of the 55th parallel, is now looking for a self-motivated and dynamic individual interested in joining the KRG to work in the capacity of:

PERMANENT, FULL-TIME

The KRG's Municipal Public Works Department is responsible for the management of infrastructure projects for the northern villages, as well as for the preventive and corrective maintenance of more than 200 KRG residential and commercial buildings throughout the region (staff housing, offices, airport buildings and police stations). It also provides technical assistance to the northern villages to maintain some municipal infrastructure (drinking water treatment plants, community centres, arenas, swimming pools, etc.) and to childcare centres around the region.

Reporting to the Assistant Department Director, Municipal Public Works, the Coordinator's duties include in particular:

- Coordinate and manage the work and travel of the 'water treatment plant operation and maintenance' and 'heavy equipment mechanic' instructors to deliver technical assistance and training for the 14 Northern Villages of Nunavik;
- Oversee the drinking water quality assurance and control activities and reports;
- Receive and process requests from the Northern Villages related to drinking water and vehicle fleet;
- Prepare the Requisitions for services and goods, follow-up on the Purchase Orders and deliveries;
- Plan and organize required work and assign the necessary resources (workers, equipment, parts);
- Identify needs, prepare reports, prioritize and allocate work;
- Participate in the development and implementation of training and preventive maintenance programs;
- Keep track of materials inventory for all 14 Villages;
- Ensure the compliance of Health and Safety rules and regulations for all staff;
- Assist in the preparation and management of the annual budget;
- Perform any other related duties requested by the supervisor.

The selected candidate must:

- Possess a university or college degree in a related engineering or management field. (Work experience together with relevant technical or vocational education may also be considered);
- Candidates holding a Professional Engineer or Certified Engineering Technician designation will be considered with priority;
- Have at least three years of relevant work experience as a manager of a multi-disciplinary team;
- Written and oral working knowledge of at least two (2) of the following languages: Inuktitut, English and French;
- Possess practical computer skills for the MS Office suite;
- Possess experience in the use of preventive maintenance systems;
- Possess good communication skills and build relationships with clients, co-workers and staff;
- Promote teamwork and intercultural awareness;
- Demonstrate flexibility and resourcefulness;
- Be available to travel in Nunavik;
- Be capable of working under pressure and meeting deadlines.
- Possess a valid Quebec Class 5 driver's license (or Canadian equivalent).

Work experience north of the 55th parallel is a definite asset.

Place of work: Kuujuaq, Québec.

Salary: Minimum \$91 157/year; maximum \$125 342/year.

Other benefits: Cost-of-living differential: \$8,500 annually (minimum);
Food allowance: \$3,903 annually (minimum);
Annual leave trips: maximum of 3 per person annually
Simplified pension plan;
Group insurance;
Vacation: 30 days;
Statutory holidays: 20 days, including 10 days at Christmas.

Please send your CV to:

Human Resources Section
Kativik Regional Government
P.O. Box 9, Kuujuaq QC J0M 1C0
Fax: 819-964-2975
Email: humanresources@krq.ca

** An employee is entitled to receive at least the Northern benefits allocated to an employee without dependants. An employee with dependants is entitled to benefits for her/his spouse and eligible dependants.*

The KRG is an equal opportunity employer. In accordance with this and with the James Bay and Northern Québec Agreement, conditions may vary to promote the employment of Inuit candidates.

Only candidates selected for an interview will be contacted.